

Minutes of the Meeting of Worton Parish Council held on Monday 6 November 2017 in Worton Village Hall at 7.30pm.

Present: Cllr Mark Fisher (MF); Cllr Robert Goss (RG); Cllr David Johnson (Vice-Chairman) (DJ); Cllr Malcolm Powell (MP) Cllr Philip Salaman (PS); Cllr Richard Slack (RS); Cllr Nick Stokes (NS)
Also present: Cllr Richard Gamble (RiG); 7 members of the public; Liz Starling (Clerk)

Apologies: Cllr Barry Devine (Chairman) (BD); Cllr Dicky Parsons (DP)

45/17/18	Welcome and Apologies: The Chair welcomed Councillors and received apologies.
46/17/18	Declaration of Members' Interests: There were no declarations of interest registered.
47/17/18	Minutes of meeting held on 2 October 2017: It was agreed by all that the minutes be signed as an accurate record following correction of the following error: 38/17/18, line 3 should read, 'when the roll out of superfast broadband is complete'.
48/17/18	Vice-Chairman's Announcements: There is good news from the Community Area Transport Group (CATG) and feedback on both Community Speedwatch and Broadband (item 12(c)). The latter will be brought forward to an earlier point on the agenda
	The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. There were no representations from members of the public. There were no further comments from the public therefore the Chairman closed the Open Session.
49/17/18	Wiltshire Councillors Report: The consultation on waste is just finishing (ends 14/11/17). The consultation on parking is still underway and worth looking at and commenting on even if you travel by bus. Starting tomorrow is the Wiltshire Local Plan Review and Joint Spatial Framework – this runs until 19 December. There is a Training and Networking day on 17 November – parish councils are invited to send two delegates plus one from Neighbourhood Plan steering group. Area Board is on 20 November in the Community Hub. Two issues are due to be discussed: 1. the need for more members of the air quality group; 2. Eating Well – encouraging restaurants to have healthy food on the menu.
50/17/18	Broadband Update: The original roll out date was September but was moved to December due to a further 27 houses being identified. A survey was to take place to identify these properties. DJ spoke with the OpenReach surveyor when he was in the village and although his diagram showed properties as not connected, when the boxes were opened, there was already fibre cabling present. DJ suspects that the 27 properties are connected to fibre optic broadband but not yet connected to the

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	exchange. It is likely that these properties go through Cabinet 3 in Potterne which needs connecting to the Devizes exchange. OpenReach are still promising roll out in December.				
51/17/18	<p>Maintenance:</p> <p>a) The most recent grounds maintenance specification is dated 2013 and needs to be reviewed. Mole and rubbish removal to be taken out, hedges and boundaries to be included. Bank at Sandlease to also be included. Hedge at Sandlease need to be cut at the end of September each year, also an area of hedging in Bank Lane needs to be cut back as close to Christmas as possible as snowdrops grow on the bank. MP will update the specification and circulate ready for agreement at December meeting. In the meantime, clerk will contact Mark Goddard to trim the bank at Sandlease. The Mill Race footpath is cut by Wiltshire Council. Clerk to contact Paul Millard to ensure this is on the schedule for the spring. Also to suggest to him a site meeting with DJ and Roger Wilshire to look at the footpath.</p> <p>b) Clerk to invite the following companies to tender once specification agreed:</p> <ul style="list-style-type: none"> • Mark Goddard & Sons Landscaping • idverde (current contractors for Wiltshire council) • Robert Breach (current contractor for Marston Parish Council) <p>c) Oak tree at Whatleys – clerk has checked with Wiltshire Council who are unable to find any record of a preservation order for the tree. Need urgent work done to it as some branches are dangerous. Clerk to obtain quotes.</p>				
52/17/18	<p>Footpaths & Highways:</p> <p>a) Parish Steward has visited Worton today and will be in village again tomorrow. NS and DJ liaise with him and clerk sends spreadsheet of work to Wiltshire Council.</p> <p>b) Speedwatch update – BD, Sarah Devine and DP have signed up to the Speedwatch Training. There are changes to the schedule; Worton now have camera for 4 weeks then will change to 2 weeks on and 2 weeks off, sharing with Poulshot. Looking to do a joint session in Poulshot with stationary police car. If successful, will reciprocate in Potterne. An observation was made that the volunteers always seem to be at the eastern end of the village. This has been pointed out to the group and they are now varying their positions.</p> <p>c) Back Lane footpath – there are still concerns over this footpath which has still not been finished off. Clerk to contact Wiltshire Council again and also to invite Philip Winchcombe to next meeting.</p>				
53/17/18	<p>Planning: Application received today; deadline for response 1 December.</p> <table border="1" data-bbox="295 1680 1386 1982"> <tr> <td data-bbox="295 1680 510 1982">17/10589/TCA</td> <td data-bbox="510 1680 909 1982">The Coach House, 81 High Street, Worton, SN10 5RU</td> <td data-bbox="909 1680 1386 1982">Work to Trees in a Cons Area Proposal:- T1 T4 T5 T6 - Silver Birch trees - fell T2 - Weeping Willow tree - pollard & crown reduce 25% T3 - Ash tree - pollard & crown reduce 20% T7 - Beech tree - pollard & crown thin 25%</td> </tr> </table> <p>Due to number of trees involved, no decision can be made until site visit</p>		17/10589/TCA	The Coach House, 81 High Street, Worton, SN10 5RU	Work to Trees in a Cons Area Proposal:- T1 T4 T5 T6 - Silver Birch trees - fell T2 - Weeping Willow tree - pollard & crown reduce 25% T3 - Ash tree - pollard & crown reduce 20% T7 - Beech tree - pollard & crown thin 25%
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		completed. Clerk to arrange with owner; also to contact Wiltshire Council to request extra time to respond. (<i>Response to be made by 5 December so application will be put on agenda for 4 December meeting</i>).
54/17/18		Neighbourhood Plan: MP gave a brief update from last meeting of the steering group. They are informing some landowners about the results of the Neighbourhood Plan survey. These are the landowners who had previously told the steering group that their land could be considered for development as part of the plan. Next step is to arrange a date to put the results of the survey to the village in conjunction with Parish Council.
55/17/18		Parish Plan: Members have responded to MP's request for additions to Plan; suggestions have been received and added in. Need to look at Plan to see which ideas are feasible to take forward.
56/17/18		Reports from representatives:
	1.	Devizes Area Board (DAB): The area board has not met since Parish council's last meeting.
	2.	Community Area Transport Group (CATG): Meeting held 1 November. Worton speed issues and options were discussed; <ul style="list-style-type: none"> • Traffic calming – not taking this forward. • Extend 30 mph speed limit at western end of village – Highways will not consider this as density of housing is not there. • Introducing intermediate speed of 40mph from the west side of the High Street – CATG are proposing to move forward with this option. The 40mph zone would be between 300m and 600m from 30mph sign; this sign may need to be moved nearer the High Street – logical place would be the Mill road junction. From there the 40mph would extend to Agra Farm. Highways will provide a formal proposal. RS will go back to CATG and reaffirm the decision that was made at the last meeting. <p>There was a question as to whether the village gate needs to be moved with the 30mph sign but it was felt that it could remain on the perimeter of the village. Not sure if the Parish Council will be asked to contribute to cost of works – possibly sufficient in CATG budget.</p> <p>A question was also asked about the eastern end of the village but it was pointed out that it was less than 2 years since the limits at that end were changed.</p>
	3.	Broadband update: Dealt with earlier under 50/17/18
	4.	Commemorative tree planting: Option of Back Lane not feasible but members would still like to go ahead with the bank at Sandlease play area and to have a small fruit orchard (or nut trees) at Whatleys. RS will complete the forms in draft and will circulate to members before the deadline of 30 November.
57/17/18		Web hosting and emails: At the last meeting it had been agreed to change to HeartInterent. However, it transpired that they will only accept credit card payments and not direct debit or cheque. Clerk had discussed with chairman and has signed up with eUKhost (only £1.00 extra per annum). Initial payment by credit card then bank transfer or cheque for future payments. PS will help with migration.

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58/17/18	<p>Correspondence: Clerk had received notification from Wiltshire Council of two upcoming events which had been circulated to members:</p> <ol style="list-style-type: none"> 1. Networking and training day – 17 November, 9am – 4pm. 2. Briefing of the consultation for the Wiltshire Local Plan Review and Joint Spatial Framework – Trowbridge on 13 November and Chippenham on 16 November. 6.30pm – 8.30 pm (arrive at 6pm). <p>There is a need to register for both events.</p>																														
59/17/18	<p>Finance: a) It was agreed the following accounts be paid:</p> <table border="1" data-bbox="244 600 1273 808"> <thead> <tr> <th>Chq No.</th> <th>Payable to</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>0796</td> <td>Wiltshire Association of Local Councils</td> <td>17.99</td> <td>0.60</td> <td>18.59</td> </tr> <tr> <td>0797</td> <td>Wiltshire Association of Local Councils</td> <td>40.00</td> <td>8.00</td> <td>48.00</td> </tr> <tr> <td>0798</td> <td>Mark Goddard & Sons Landscaping</td> <td>696.00</td> <td>139.20</td> <td>835.20</td> </tr> <tr> <td>0799</td> <td>Liz Starling</td> <td>45.92</td> <td>0.00</td> <td>45.92</td> </tr> <tr> <td></td> <td>Total</td> <td>799.91</td> <td>147.80</td> <td>947.71</td> </tr> </tbody> </table> <p>b) A copy of the budget for 2017/18 had been circulated along with a copy of the income and expenditure to date. Members to think about spending that is needed next year and to get together to produce a budget for 2017/2018. Suggested w/c 20 November, avoiding the Monday. The proposed budget will then go to the next full council meeting for approval.</p>	Chq No.	Payable to	Net	VAT	Gross	0796	Wiltshire Association of Local Councils	17.99	0.60	18.59	0797	Wiltshire Association of Local Councils	40.00	8.00	48.00	0798	Mark Goddard & Sons Landscaping	696.00	139.20	835.20	0799	Liz Starling	45.92	0.00	45.92		Total	799.91	147.80	947.71
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60/17/18	<p>Items to be considered for the next meeting: Parish Plan – sections and ideas in it Neighbourhood Plan Back Lane</p>																														
	<p>Date of next meeting: Monday 4 December 7.30pm in Worton Village Hall</p>																														
	<p>Key messages: Broadband Traffic calming Speedwatch Parish Plan Grounds maintenance/footpaths/highways</p>																														

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