

Minutes of the Meeting of Worton Parish Council held on Monday 8 January 2018 in Worton Village Hall at 7.30pm.

Present: Cllr Barry Devine (Chairman) (BD); Cllr Mark Fisher (MF); Cllr David Johnson (Vice-Chairman) (DJ); Cllr Dicky Parsons (DP); Cllr Malcolm Powell (MP) Cllr Nick Stokes (NS)

Also present: Cllr Richard Gamble (RiG); Liz Starling (Clerk)

Apologies: Cllr Robert Goss (RG); Cllr Philip Salaman (PS); Cllr Richard Slack (RS)

78/17/18	Welcome and Apologies: The Chair welcomed Councillors and received apologies.
79/17/18	Declaration of Members' Interests: There were no declarations of interest registered.
80/17/18	Minutes of meeting held on 4 December 2017: It was agreed by all that the minutes be signed as an accurate record.
81/17/18	<p>Chairman's Announcements: The chairman wish everyone a Happy New Year. He thanked the volunteers including Bob and Keith who turned out on Saturday morning to trim the bank at Sandlease. This has made a significant difference. Thank you to Councillor Slack for organising it.</p>
	<p>The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.</p> <p>There were no members of the public in attendance. It was noted that the neighbours of the Coach House wished the Parish Council to know that they were very pleased with the way that the Council handled the planning application for the trees and also the work that had been carried out.</p> <p>There were no further comments from the public therefore the Chairman closed the Open Session.</p>
82/17/18	<p>Wiltshire Councillors Report: RiG wished councillors a Happy New Year. Area Board is on 22 January at Lavington School. Court Hill closed until 22 January. Parking consultation has ended – support for increased charges. RiG has been consulted re upgrade to phone mast at Littleton Pannell near the railway due to merger of Vodafone and Telefónica. RiG asked what had happened with the proposed nursery school in Worton – advised this is no longer happening. BD asked for information re Men's Sheds and if they would be suitable in rural areas – RiG to send through information. Local Plan Review and Joint Spatial Framework consultation has now closed – focus is on towns rather than community areas. Some concern from individuals over the changes to the Housing Market Areas but RiG said that the housing land supply in the East is 8½ years compared with 5½ in the North and West.</p>

Signed:

Date:

83/17/18	Grounds maintenance:							
1.	Contract for 2018/2019: Two quotes have been received for the 2018/2019 contract. The third contractor declined to quote. Quote 1 is £110 per grass cut, quote 2 is £182.85 per cut. Hedges are about the same £500 (1) and £488 (2). Big difference on collecting grass cuttings £150 (1) and £224.88 (2). Overall the first quote is cheaper – this is from Mark Goddard who is our current contractor. NS proposed and BD seconded that this quote is accepted for the grass cutting. Suggested that a schedule is produced for the cuts. Other items on quote to be negotiated as and when they are required. Clerk will write to accept quote; MP will contact Mark Goddard re details.							
2.	Oak tree at Whatleys: Clerk was unable to track down copy of tree survey but has ascertained that this was carried out in Spring 2017 by Conservation Contractors for the person dealing with the planning application regarding the land at Mill Road. Has asked if possible to have a copy. Conservation Contractors have also given link to define what 'crown reduction' entails: https://www.trees.org.uk/Help-Advice/Public/A-brief-guide-to-tree-work-terminology-and-definit If was suggested that the cheapest quote (£535 but not known if VAT included) is accepted. DP proposed and BD seconded that contractor is asked if he will negotiate on price but to go ahead either way – agreed.							
3,	Other ground maintenance issues: RS organised a group of volunteers to strim the bank at Sandlease. Cuttings have been left to dry out and will then be burnt. Clerk received a report prior to Christmas of blockage at Sandlease play area – this was a land drain covered in clay. MF met up with Roger Wilshire and drain was rodded. Back Lane – clerk has heard back from Philip Winchcombe who has confirmed that work is to be done to even out surface of path, lay gravel and possibly widen it slightly. However, this is on hold at present due to constant complaints from a small number of residents but will restart in the very near future. At a previous meeting, RG had offered to remove layer of mud from path. Clerk to ask him to go ahead with this. There is a part fallen tree belonging to Cathy Simpson leaning over back lane. Clerk to write to ask if they could ensure tree is not overhanging. Also to request they consider moving the skip which has been situated on adjacent land for the last two years.							
84/17/18	Footpaths and Highways: It was agreed to investigate possible costings and funding sources for resurfacing the footpath WORT 11 from the church to Ray Bridge; also to give it concrete edging. DP will speak to PS over contractor and costings for Marston end of footpath so that the Parish Council have full information should they wish to consider putting in a CATG application for funding to the Area Board. Estimated cost may be in the region of £8,000 - £10,000.							
85/17/18	Planning: Application received today; deadline for response 1 December. <table border="1" data-bbox="300 1895 1375 1995"> <tr> <td data-bbox="300 1895 523 1995">17/11674/FUL</td> <td data-bbox="529 1895 916 1995">14 Gaisford Chase, Worton, SN10 5RX</td> <td data-bbox="922 1895 1375 1995">Proposed Demolition of Existing Garage & Erection of New Garage</td> </tr> <tr> <td colspan="3" data-bbox="300 2004 1375 2027">No objections</td> </tr> </table>		17/11674/FUL	14 Gaisford Chase, Worton, SN10 5RX	Proposed Demolition of Existing Garage & Erection of New Garage	No objections		
17/11674/FUL	14 Gaisford Chase, Worton, SN10 5RX	Proposed Demolition of Existing Garage & Erection of New Garage						
No objections								

Signed:

Date:

86/17/18	<p>Neighbourhood Plan: Nothing to report. Next meeting Sunday 14 January. There is a need to get the first draft out by the summer.</p>															
87/17/18	<p>Parish Plan: Open meeting for villagers: Friday 2 February 7pm-9pm Saturday 3 February 11am -1pm MP has produced posters for Neighbourhood Plan issues and offered to do the same for the Parish plan. Clerk to provide:</p> <ul style="list-style-type: none"> • Sign up list for volunteers • Pens/pencils/flip chart markers • Name badges 															
88/17/18	<p>Reports from representatives:</p> <p>1. Devizes Area Board (DAB): Next meeting Monday 22 January at Lavington School. BD will attend.</p> <p>2. Community Area Transport Group (CATG): No recent meeting.</p> <p>4. Defibrillator reporting and awareness training: Debbie MacKay checks on a weekly basis and DP reports monthly Current agreement expires on 20th July 2018 and there is an option to renew this by paying for another 4 year term or to end the agreement. Cost under the same arrangement is currently £1800 plus VAT and includes a new cabinet. However, this price is currently under review and will increase from 1st April, although new figure not available at this time. If invoice is settled prior to 1st April then would then only pay the current cost. DP would like to explore purchasing own defibrillator as this would be a cheaper option. DP will contact Julia Doel to arrange awareness training.</p>															
89/17/18	<p>Review of responsibilities and reporting: These should have been agreed at the first meeting of the new council in May last year. Some councillors have responsibilities they don't feel suited to. Clerk to send out list that she has so councillors can check and confirm if happy or wish to change.</p>															
90/17/18	<p>Finance: a) It was agreed the following accounts be paid:</p> <table border="1" data-bbox="411 1626 1034 1731"> <thead> <tr> <th>Chq No.</th> <th>Payable to</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>0803</td> <td>HMRC</td> <td>195.40</td> <td>0.00</td> <td>195.40</td> </tr> <tr> <td></td> <td>Total</td> <td>195.40</td> <td>0.00</td> <td>195.40</td> </tr> </tbody> </table> <p>Direct debit payment to the Information Commissioner's Office of £35.00 was also agreed and the direct debit form signed.</p>	Chq No.	Payable to	Net	VAT	Gross	0803	HMRC	195.40	0.00	195.40		Total	195.40	0.00	195.40
Chq No.	Payable to	Net	VAT	Gross												
0803	HMRC	195.40	0.00	195.40												
	Total	195.40	0.00	195.40												
91/17/18	<p>Correspondence: Email received from Wiltshire Association of Local Councils re nominations for Buckingham Palace Garden Party on 5 June. Guidance from NALC is that Invitations are in recognition of past service as Chairmen of Parish Council and it is therefore appropriate that outgoing members, rather than those newly elected,</p>															

Signed:

Date:

	should be invited to attend. It was agreed to nominate Roger Wilshire in recognise of the number of years he served on the council and as chairman. If not, David Johnson was put forward as another longstanding councillor.
92/17/18	Items to be considered for the next meeting: Feedback from Parish plan meeting 2/3 February
	Date of next meeting: Monday 5 February 2018 7.30pm in Worton Village Hall
	Key messages: Reduced precept for 2018/2019. Sandlease bank - strimming. Petty crime on the increase – to be aware Park cars in Sandlease causing waste/recycling lorries to mount grass verge

DRAFT

Signed:

Date: