Worton Neighbourhood Plan Steering Group Meeting **Draft Minutes**

Attendees: Dicky Parsons, Jane Loveys, Richard Slack, Sandra Newman, Mark Fisher, David Johnson, John Bodman Apologies: Nick Stokes, Bob Gwillam, Malcolm Powell, Chris Nixon

Agenda item	Minutes and Action	Action by
1	Apologies as above	
2	Minutes of last meeting agreed correct apart from 1 correction to the Apologies.	
3	Still outstanding is Dicky's Wilts Core Strategy precis. Ann Hatton-Hill to be contacted and thanked for her previous assistance. Mark to write the opening part of the Council Housing Survey conclusions, Dicky to send Mark some examples.	Dicky Mark
4	Register of Interests form (attached to Malcolm Powell's email of 8 Feb 17). Any member with any declaration to complete as per Malcolm's email attachment and bring to the next meeting so they can be lodged with the Clerk of the PC.	All
5	Dicky contacted the council about picking up the survey, they replied but with no more information than that provided to Nick Stokes in Dec. Nick to arrange pick up then members to agree a share of distribution as has been done before. (Chris Nixon to do west end)	Mark
6	Nick, Dicky and David to get hold of and review the Seend, West lavington and Potterne NP village questionnaires and bring some draft question ideas to next meeting.	Nick Dicky David
7	Letter to landowners. Delayed until after our own village survey has been further progressed. Discussion on where and in what format landowner responses reponses should be sent.	
8	Devizes Community First meeting 1730 21 Feb Devizes Town Hall. Hopefully one or more of David, Nick and Malcolm to attend.	David Nick
9	Appeal for a new secretary in the Bridge. Discussion of the difference between the 2 upcoming surveys. A cast for potential policy ideas.	
10	RS suggested some initial Worton specific NP policies based on previous evidence such as the NP meeting in Dec and the 2015 village survey, these could be agreed in draft and expressed before the survey work is complete. RS listed 4 example policy areas of concern and group consideration invited on other policy lines, possible village consultation of policy themes, having guiding policies might be quicker and more flexible than actually specifying exact locations and numbers of houses.	
	of houses	A 11