

Minutes of the Meeting of Worton Parish Council held on Monday 5 March 2018 in Worton Village Hall at 7.30pm.

Present: Cllr Barry Devine (BD) (Chairman); Cllr Mark Fisher (MF); (DJ); Cllr Dicky Parsons (DP); Cllr Malcolm Powell (MP); Cllr Philip Salaman (PS); Cllr Nick Stokes (NS); Cllr Richard Slack (RS)
Also present: 4 members of the public; Liz Starling (Clerk)

Apologies: Cllr David Johnson (Vice-Chairman); Cllr Robert Goss (RG); Cllr Richard Gamble (RiG);

108/17/18	Welcome and Apologies: The Chairman welcomed Councillors and received apologies.
109/17/18	Declaration of Members' Interests: There were no declarations of interest registered.
110/17/18	Minutes of meeting held on 5 February 2018: It was agreed by all that the minutes be signed as an accurate record.
111/17/18	Chairman's Announcements: MP and BD had a useful meeting with two village hall trustees, Veronica Franklin and Pauline Crisp, and have set their minds at ease over village hall funding. Reminder that Court Hill/Worton Road is closed 8 March for three days.
	The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. <ol style="list-style-type: none"> 1. Member of the public thanked DJ for taking forward the issues with high-speed broadband. Also praised the work of former councillors in this area (specifically Martin Rose). 2. Community Craft Day – There are still lots of places available – to continue publicising. 3. Gardening Club meeting this evening to discuss Open Gardens event in June. There were no further comments from the public therefore the Chairman closed the Open Session.
112/17/18	Footpaths and Highways: WORT 11 upgrade – Further quote received for £13,000 + VAT for tarmac path, including edging 1.2m wide from church to the bridge. Already have a quote for £8,000. Viridor have a grant funding scheme up to £3,000, may also be some funding available from CATG. This is ongoing – need a third quote.
113/17/18	Milestone outside 106 High Street: There is a concern it could get accidently knocked down. There was a suggestion that it could be moved across to outside the village hall; not something that village would want to lose. Letter to be sent to owners of property to find out if they have any plans or if they intend to leave it where it is. Concerns due to its age.
114/17/18	Remembrance Sunday Event: Chris Johnson leading on this and has a group of people interested in helping. Suggestion of a timeline of people in the village around the village hall. Would also

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	like a display of history of regiments. Parish Council are supportive and will continue to engage with plans. Sub-committee not needed.
115/17/18	<p>Defibrillator replacement: DP proved the following information:</p> <ol style="list-style-type: none"> 1. £833 either semi or fully automatic (no difference in cost). Guaranteed 4-8 years. 2. £1018 Defibtech. DP recommended this one which works out about £145 a year. Batteries last for 5-7 years, pads need to be replaced after 4 years. <p>Training would cost £30-£50 per person – need to explore if this is needed. Following discussion, it was agreed to continue funding a defibrillator for village use in the most efficient and effective way. There is a need to put effort into informing public of what the defibrillator is, in what circumstances it is useful, and in what circumstances it is <u>not</u> useful. Possibly something that could go on website. MF proposed and NS seconded that the Parish Council purchase a replacement defibrillator when the agreement for the current machine expires in July. All agreed.</p>
116/17/18	<p>Grounds Maintenance:</p> <p>a) Sandleaze – a work morning was held on 11 February to cut the hedge. There was no cost to the Parish Council as no equipment was needed to be hired. Cuttings to be burnt when dry. Thank you to all who helped.</p> <p>From the two work parties held recently, there is a consensus that people want to get involved. Future agenda item – to consider purchasing equipment and carry out grounds maintenance on a rota basis instead of employing contractor.</p>
117/17/18	<p>Data Protection/GDPR: Clerk advised of the preparation needed to comply with the General Data Protection Regulation (GDPR) coming into force on 25 May 2018:</p> <ul style="list-style-type: none"> • Appoint a Data Protection Officer (DPO), cannot be Clerk/RFO. Not know at the moment if it can be a councillor – awaiting guidance from NALC. • Carry out data audit • Privacy notices to be reviewed and updated. Need separate notice for staff and councillors. • Data Protection Policy to be updated (clerk to send draft – to be reviewed and agreed at next meeting). • Need Data Subject Access Policy
118/17/18	<p>Monster Trail: There has been a request for the Parish Council to take formal ownership of the event which will enable the Parish Council to support the organisers with parking and insurance cover. Proposed by RS and seconded by DP. Agreed.</p>
119/17/18	<p>Planning: No planning applications received.</p>
120/17/18	<p>Neighbourhood Plan: Met with Cllr Sandra Gamble (West Lavington chair) and it seems that drafting a Neighbourhood Plan is not as straightforward as thought and will need professional help. Have someone coming to talk to next steering group meeting.</p>
121/17/18	<p>Parish Plan: To be updated and brought to future meeting.</p>
122/17/18	<p>Reports from representatives:</p> <ol style="list-style-type: none"> 1. Devizes Area Board (DAB): Next meeting 19 March at Devizes School.

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	<p>2. Community Area Transport Group (CATG): Next meeting 30 April.</p>															
	<p>3. Broadband: Latest from BT – they are going to appoint an account manager. Target date is now 31 May.</p>															
	<p>4. Speedwatch: Joint action day with Poulshot on 15 February – Worton played a significant part in this and were thanked by Poulshot.</p>															
123/17/18	<p>Finance: a) It was agreed the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Chq No.</th> <th>Payable to</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>808</td> <td>E M Starling</td> <td>27.00</td> <td>0.00</td> <td>27.00</td> </tr> <tr> <td></td> <td>Total</td> <td>27.00</td> <td>0.00</td> <td>27.00</td> </tr> </tbody> </table>	Chq No.	Payable to	Net	VAT	Gross	808	E M Starling	27.00	0.00	27.00		Total	27.00	0.00	27.00
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124/17/18	<p>Correspondence: Clerk advised that a Community Fund application had been received from Christ Church and would be publicised in The Bridge and on the website prior to being discussed at the next meeting.</p>															
124/17/18	<p>Items to be considered for the next meeting: Annual Parish meeting - To comply with the Local Government Act 1972, the Parish Annual Meeting must take place between 1 March and 1 June (both inclusive) in each year. Community fund application for Christ Church.</p>															
	<p>Date of next meeting: Monday 9 April 2018 7.30pm in Worton Village Hall</p>															
	<p>Key messages: Recognition of involvement of villagers and community spirit Parish meeting Defibrillator Village hall funding Dog waste</p>															

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