

Minutes of the Meeting of Worton Parish Council held on Monday 14 May 2018 in Worton Village Hall at 7.30pm.

Present: Cllr Barry Devine (BD) (Chairman); Cllr Mark Fisher (MF); Cllr Dicky Parsons (DP); Cllr Malcolm Powell (MP); Cllr Philip Salaman (PS); Cllr Nick Stokes (NS); Cllr Richard Slack (RS)
Also present: Liz Starling (Clerk)

Apologies: Cllr Robert Goss (RG); Cllr David Johnson (Vice-Chairman); (DJ); Cllr Richard Gamble (RiG)

14/18/19	Election of Chairman: MF proposed and NS seconded that Cllr Devine be re-elected as Chairman. All agreed. There were no other nominations and Cllr Devine duly accepted.
15/18/19	Election of Vice-Chairman: BD proposed and DP seconded that Cllr Johnson be re-elected as Vice-Chairman. All agreed. There were no other nominations; Cllr Johnson had previously indicated his willingness to accept.
16/18/19	Welcome and Apologies: The Chairman welcomed Councillors and received apologies.
17/18/19	Declaration of Members' Interests: There were no declarations of interest registered.
18/18/19	Minutes of meeting held on 9 April 2018: Members felt that the Clerk's reporting of MR's death was slightly abrupt (Minute ref: 04/18/19) and would like the following amendment: "The chairman noted with sadness the passing of Martin Rose and expressed appreciation for all he had done in the community and as a councillor." Minute ref: 08/18/19 with reference to the Neighbourhood Plan grant funding to add, "also agreed that DP will lead on the grant application". Following these amendments, it was agreed by all that the minutes be signed as an accurate record.
19/18/19	Chairman's Announcements: There were no announcements..
20/18/19	Wiltshire Councillor's report: RiG had sent his apologies to the meeting. He gave a reminder of the Local Highway Town and Parish Council meeting to be held on Wednesday 23 May, 7pm at Kennet House, Sergeant Rogers Way, Devizes SN10 2ET
	The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. 1. Gardening Club's Open Gardens event will be held 23/24 June. Would like the Parish Council to sponsor the event and provide the public liability insurance. This should go on the June agenda for formal agreement. 2. It was mentioned that the Worton Community website could do with some photos on it. If anyone has any photos that may be suitable, please send through to the Clerk to upload. There were no further comments from the public therefore the Chairman closed the Open Session.

Signed:

Date:

21/18/19	<p>Appointment of members to the following external bodies and responsibilities:</p> <ul style="list-style-type: none"> a) Community Area Transport Group (CATG) – RS/BD b) Communications - BD/PS c) Contracts - MP d) Defibrillator - DP/Clerk e) Devizes Area Board - BD/DJ f) Flooding/Emergency planning – MF/RG g) Footpaths – NS/RG/RS h) Internet and Broadband - DJ i) Marston Representative – PS/RS j) Neighbourhood Planning – DP/MP k) Parish Plan - MP l) Parish Steward Liaison – NS/DJ m) Recreation and Playing Field – MF/DP n) Road Safety/Speed Gates/Speed Indication Displays (SIDs)/ Speedwatch - DJ/RS/DP o) School - PS p) Village Hall – MF/MP q) Website – Clerk/MP
22/18/19	<p>Approval of Community Fund Grant: The application from Christ Church for a grant from the Community Fund, for the repairs and restoration to the cupola and bell, has been published both in The Bridge and on the Worton Community website, It was proposed by RS and seconded by PS that a grant of £1,500 be given. All agreed. Cheque to be authorised later in the meeting</p>
23/18/19	<p>Reports from representatives:</p> <p>1. Community Area Transport Group (CATG): The April meeting has been rearranged will be held on 16 May, 10am in Devizes Community Hub. The reduction of speed at the western end of the village should be in the top 5 priorities. The discussion at the meeting is likely to include the Worton Parish Council's contribution to this work. RS has already requested a consideration of a reduction in the expected 25% contribution.</p> <p>2. Purchase of Defibrillator: It was proposed by MF and seconded by BD that the council purchase the Heartsine PAD 360p fully automatic defibrillator at a cost of £894. All agreed. DP will notify Julia Doel that the parish council will not be renewing the agreement in August July for the current defibrillator.</p> <p>3. Devizes Area Board: Nothing to report; meeting being held tonight (14 May).</p> <p>4. Footpaths:</p> <ul style="list-style-type: none"> a) Back Lane – someone has strimmed the length of Back Lane and woodchips have been laid on part of it. Looking tidier. Email received from member the public concerning a handwritten sign that had been erected on the Winchcombes' property stating "Private Property" although it is reported that the sign is no longer there. The Parish Council noted and will monitor the issued raised. b) WORT11 – still only have one quote for £8,000 but no further quotes as yet.

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Date:

	<p>Footpath is tarmacked and needs to be redone. Viridor has been contacted re funding but would only give £1,000 – £2,000. To continue to try to make progress with this.</p> <p>c) Mill Race path needs to be strimmed as becoming overgrown. Team of volunteers to meet this weekend to carry out this work led by RS.</p> <p>d) DJ had advised that some residents had raised the issue of people failing to sweep up the gravel that has slipped from their drives onto the pavement. Updated copies of 'householder letter' to be passed to DJ to issue as appropriate.</p>															
	<p>5. Broadband: Issue has progressed slowly and with no overall plan to upgrade the village by Open Reach, despite numerous communications and pleas. Almost all of those affected in the High Street have been connected as theirs is a more straightforward issue of connecting to telegraph poles. Most of Gaisford Chase has now been dug up and ducted. However still a number awaiting the cables to be inserted into the ducts and internal connections to take place. Hopefully that should be done by the end of May. Beyond that there are still approximately six houses that have not been ducted, some have requested it, others have not.</p>															
	<p>6. Neighbourhood Plan: Received 4 quotes from planning consultants and have decided to go Anthony Northcott who did the Market Lavington plan. The inclusion of Marston in Worton's plan was discussed and received a favourable response. Would need to discuss implications with Wiltshire Council in changing to a joint plan as would not want a delay to occur because of it.</p>															
	<p>7. Recreation and Playing Field: Sandlease Bank still needs to be cleared of remaining cuttings – to give it a final burn. There has been a request from some villagers to plant wild flower seeds there – to hold off on considering this until commemorative trees have been planted.</p>															
	<p>8. Speedwatch: Switching to a one-week-in-four rota during the summer period due to holiday absences.</p>															
24/18/19	<p>Planning:</p> <p>a) applications:</p> <table border="1"> <tr> <td>18/03606/TCA</td> <td>Oakley House, 80 High Street, Worton SN10 5RU</td> <td>Fell 1 Conifer Hedge</td> </tr> <tr> <td colspan="3">Comments were required by 8 May. Clerk had emailed councillors but as only 2 replies received, no response was submitted to Wiltshire Council</td> </tr> <tr> <td>18/04110/TCA</td> <td>3 Church Lane, Worton, SN10 5SH</td> <td>G1 - Mixed species hedge (mainly Ash) – reduce height to 2.4m; G2 - Mixed species group (Holly, Eleagnus, Yew) – fell; G3 - Mixed species hedge – reduce height to 2.4m</td> </tr> <tr> <td colspan="3" style="text-align: center;">No objection</td> </tr> </table> <p>b) Decisions to be noted:</p> <table border="1"> <tr> <td>18/03163/TCA</td> <td>Orchard Cottage, 147 High Street, Worton SN10 5SE</td> <td>Up to 3 Metre Reduction to Ash Tree from Neighbours Garden, and Remove Lowest</td> </tr> </table>	18/03606/TCA	Oakley House, 80 High Street, Worton SN10 5RU	Fell 1 Conifer Hedge	Comments were required by 8 May. Clerk had emailed councillors but as only 2 replies received, no response was submitted to Wiltshire Council			18/04110/TCA	3 Church Lane, Worton, SN10 5SH	G1 - Mixed species hedge (mainly Ash) – reduce height to 2.4m; G2 - Mixed species group (Holly, Eleagnus, Yew) – fell; G3 - Mixed species hedge – reduce height to 2.4m	No objection			18/03163/TCA	Orchard Cottage, 147 High Street, Worton SN10 5SE	Up to 3 Metre Reduction to Ash Tree from Neighbours Garden, and Remove Lowest
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					Crossing Branch	
		Decision: No objection				
		It was also noted that there are suggestions that the Park Farm House application may be refused. If it goes to appeal the Parish Council will look for ways to support it.				
25/18/19		Data Privacy Policy and Subject Access Request Policy for approval: These had been circulated to members prior to the meeting but it transpired at the meeting that not everyone had been able to open and view them. Clerk to resend and ask for comments by 24 May. If no response them to assume approved.				
26/18/19		Finance: a) Approval of year end receipts and payments accounts for 2017/2018. It was proposed by DP and seconded by MF that these be approved. All agreed. b) It was agreed the following accounts be paid:				
		Chq No.	Payable to	Net	VAT	Gross
			CPRE	36.00	0.00	36.00
			Society of Local Council Clerks	128.00	0.00	128.00
			Worton & Marston PCC	1,500.00	0.00	1,500.00
			Total	1,664.00	0.00	1,664.00
27/18/19		Correspondence: No correspondence.				
28/18/19		Arrangements for Clerk's annual appraisal due 23 June 2018: It was agreed that BD would undertake this; clerk has blank appraisal form. Any comments from members to be passed to BD.				
29/18/19		Items to be considered for the next meeting: Sponsorship of Open Gardens event				
		Date of next meeting: Monday 4 June 2018 7.30pm in Worton Village Hall.				
		Annual Parish Meeting: Thursday 24 May 2018				
		Key messages: Gravel on pavement Back Lane improvements Mill race footpath tidy up and more planned Email contacts re WPC information – let Clerk know Photos of village Defibrillator update Community Fund applications agreed				

Signed:

Date: