

Minutes of the Meeting of Worton Parish Council held on Monday 7 January 2019 in Worton Village Hall at 7.30pm.

Present: Cllr Barry Devine (BD) (Chairman); Cllr David Johnson (DJ) (Vice-Chairman); Cllr Mark Fisher (MF); Cllr Robert Goss (RG); Cllr Malcolm Powell (MP); Cllr Richard Slack (RS); Cllr Nick Stokes (NS)

Also present: Cllr Richard Gamble (RiG); Liz Starling (Clerk); 4 members of the public

Apologies: Cllr Dicky Parsons (DP)

114/18/19	Welcome and Apologies: The chairman welcomed councillors and received apologies.
115/18/19	Declaration of Members' Interests: There were no declarations of interest registered.
116/18/19	Minutes of meeting held on 3 December 2018: It was proposed by MP and agreed by all that the minutes be signed as an accurate record.
117/18/19	Chairman's Announcements: BD has received an invitation to the Newcomers Party on 18 January. He will attend unless another councillor would like to go in his place.
118/18/19	Wiltshire Councillor's Report: RiG said he was pleased to see that the large pothole on the west end of the village has been filled, albeit temporarily. RS advised that this is an ongoing problem due to drainage issues. The road to Potterne will be closed on 16 January for work to the culvert. Should have received notice concerning Devolution of Assets from Wiltshire Council. Area Board is on 14 January, 6.30pm in Devizes Hub. The police commissioner will be speaking about priorities and the precept consultation. Other topics are Health and Wellbeing, and the Great British Clean Up. It was noted that the police are using social media to let people know where they are and what they are doing in the community.
	The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. Nothing raised. There were no further comments from the public therefore the Chairman closed the Open Session.
119/18/19	Neighbourhood Plan – Way forward and role of the consultant: There is concern that the progress on the Neighbourhood Plan is not moving forward as it should be. Need to consider what progress we would like to make. MP advised that the last meeting of the steering group was held in May 2018 and at that meeting a decision was taken to apply for funding in order to appoint a consultant. Application not made yet. No decision has been taken on whether or not to proceed with the nominated consultant so no contract in place.

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	<p>Wiltshire Council's Housing Survey shows that there is a need for a minimum of 4 affordable housing units in Worton. One way of achieving would be as part of a larger development as 30% of the development would have to be affordable housing. For example a development of 12 houses would give 4 affordable houses. It was noted that this is at odds with what residents said they wanted in the village survey.</p> <p>MP suggested there were three areas of work to be done:</p> <ol style="list-style-type: none"> 1. Investigate Community Led Housing which is a new initiative from Wiltshire Council. This allows the community to have more control over what is built on a particular site. 2. Funding is available for another 2-3 years but has to be spent within the financial year of when it is received. Application form to be printed off ready to be completed when time is right. 3. Update Conservation Statement. Last one was done by Kennet District Council in 2003. <p>Depending of the outcome of the three areas, results will feed into Neighbourhood Plan.</p> <p>Next meeting of the steering group will be held when more information is obtained. MP was asked if interaction (email or letter) with the consultant inferred partial commitment and it was thought not. The decision to employ a consultant has not changed but do need to be clear on what we want them to do.</p> <p>Concern re DP's heavy work schedule and whether he still has time to chair the steering group. MP, as vice chair, will lead on the three suggestions for the way forward but it is hoped that DP's availability will increase in the near future.</p> <p>Preliminary draft of the Neighbourhood Plan should be available in the summer if the steering group can move forward in the next few months. It will take months to go through scrutiny so would not be adopted in 2019.</p> <p>In response to questions, MP said:</p> <ul style="list-style-type: none"> • Community Led Housing does not replace the Neighbourhood Plan but is a way of delivering the housing that is needed. • Funding is not 100% guaranteed but there is no reason why we should be turned down. <p>BD proposed and DJ seconded that authority be given to MP to move forward on the following:</p> <ol style="list-style-type: none"> 1. Investigate Community Led Housing 2. Update Worton Conservation Statement 3. Draft the funding application <p>All agreed. To continue with the principle of engaging a consultant.</p>
120/18/19	<p>Casual Vacancy:</p> <p>Wiltshire Council have confirmed that no requests have been received to hold an election for the Councillor vacancy, as advertised on 23 November 2018, in respect of Worton Parish Council. The Parish Council can now proceed with advertising the vacancy for co-option with the closing date of 25 January. Nominees will be invited to attend the next meeting where the decision will be taken whether or not to co-opt.</p>
121/18/19	<p>Planning:</p> <p>a) No applications were received this month</p> <hr/> <p>b) the following decisions were noted:</p>

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	18/09434/TPO	7 Cedar Close, Worton SN10 5SD	Ash tree (T10 of TPO E431) - repollard to previous points
	Approved with conditions		
	18/10357/FUL	Agra Farm, Seend Road Worton SN10 1SG	Single-storey side extension in an 'Orangery' style
	Approved with conditions		
	18/10532/TCA	Manor Farm House, 63 High Street, Worton SN10 5RU	T1- Yew 30% crown reduction T2 Leylandii - Fell
	Approved – no objection		
	18/10565/TCA	Yew Tree House, 128 High Street, Worton SN10 5SE	Beech tree - reduce by one-third & reshape and reduce canopy by 25% Silver Birch tree - reduce by one-third & reduce canopy by 25%
	Approved – no objection		
	18/10561/FUL	Yew Tree House, 128 High Street, Worton SN10 5SE	Demolish existing concrete prefab double garage and all timber buildings located at rear of property. Rebuild new red brick double garage with attached workshop area with storage incorporated in to the attic space.
	Approved with conditions		
122/18/19	Reports from representatives:		
	1. CATG:	Next meeting 27 February – RS will attend if possible. Consultation for the change in speed limit ended today (7/1/19); RS hopes to have more information for the March parish council meeting.	
	2. Devizes Area Board:	Next meeting 14 January – RS will attend if possible.	
	3. Footpaths:	Will need a working party in the spring to clear the footpath from the church.	
	4. Marston representative:	Clerk will contact Marston Parish Council and ask for agenda and minutes to be sent through for circulation.	
123/18/19	Sandleaze Bank and Whatleys Field: Hedge along the bank at the back of the playing field needs a trim. Have completed planting the commemorative trees at Sandleaze, still to do the second half of Whatleys. Suggested date Saturday 2 March. To advertise in Bridge, on Facebook and website.		
124/18/19	Allocation of Section 137 payments: a) Letter has been received from Five Lanes School requesting funding to help with counselling in school. The parish school would like to support but felt more information was needed before a one-off payment is considered. It was felt that Parish Council should consult with village on which (if any) charities the precept is spent on. b) It was proposed by MF and seconded by DJ that £200 be set aside to support		

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		the Bobby Van scheme. All agreed.																												
125/18/19		<p>Finance:</p> <p>a) Budget 2019/2020 – In order to keep the precept to a 0% change, grounds maintenance has been reduced to £4175. It was proposed by NS and seconded by MP that the budget be accepted with this amendment. Agreed.</p> <p>b) Precept request based on the agreed budget to be £10129.00. Proposed by NS and seconded by MP. Agreed.</p> <p>c) It was agreed the following accounts be paid:</p> <table border="1"> <thead> <tr> <th><i>Chq No.</i></th> <th><i>Payable to</i></th> <th><i>Net</i></th> <th><i>VAT</i></th> <th><i>Gross</i></th> </tr> </thead> <tbody> <tr> <td>845</td> <td>HM Revenue and Customs</td> <td>66.40</td> <td>0.00</td> <td>66.40</td> </tr> <tr> <td></td> <td>Total</td> <td>66.40</td> <td>0.00</td> <td>66.40</td> </tr> </tbody> </table> <p>The following Direct Debit payment due to be paid 18/1/19 was also authorised:</p> <table border="1"> <tbody> <tr> <td>-</td> <td>Information Commissioner</td> <td>35.00</td> <td>0.00</td> <td>35.00</td> </tr> <tr> <td></td> <td>Total</td> <td>35.00</td> <td>0.00</td> <td>35.00</td> </tr> </tbody> </table>				<i>Chq No.</i>	<i>Payable to</i>	<i>Net</i>	<i>VAT</i>	<i>Gross</i>	845	HM Revenue and Customs	66.40	0.00	66.40		Total	66.40	0.00	66.40	-	Information Commissioner	35.00	0.00	35.00		Total	35.00	0.00	35.00
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		<p>Items to be considered for the next meeting:</p> <p>Co-option Neighbourhood Plan update Five Lanes School funding request Date for Annual Meeting</p>																												
		<p>Date of next meeting: Monday 4 February 2019 7.30 pm in Worton Village Hall.</p>																												
		<p>Key messages:</p> <p>No increase in precept Salt bins full – to be used if needed Bobby Van Whatleys tree planting 2 March</p>																												

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