

**Minutes of the Meeting of Worton Parish Council held on Monday 4 March 2019 in Worton Village Hall at 7.30pm.**

**Present:** Cllr Barry Devine (BD) (Chairman); Cllr Mark Fisher (MF); Cllr Robert Goss (RG); Cllr Dicky Parsons (DP) Cllr Malcolm Powell (MP); Cllr Richard Slack (RS); Cllr Nick Stokes (NS); Cllr Roger Wilshire (RW)

**Also present:** Cllr Richard Gamble (RiG); Liz Starling (Clerk); 4 members of the public including Mel Cunningham and Rhian Webber from Five Lanes School

**Apologies:** Cllr David Johnson (DJ)

139/18/19	<b>Welcome and Apologies:</b> The chairman welcomed councillors and received apologies.
140/18/19	<b>Declaration of Members' Interests:</b> There were no declarations of interest registered.
141/18/19	<b>Minutes of meeting held on 4 February 2019:</b> It was noted that the date of the Devizes Area Board meeting is 18 March and not the 16 <sup>th</sup> (ref: 132/18/19). A typing error was corrected "they are looking not this" should have read "they are looking <u>into</u> this" (ref: 131/18/19). It was proposed by BD and agreed by all that the minutes be signed as an accurate record.
142/18/19	<b>Chairman's Announcements:</b> BD recently attended training on council finance which was interesting and informative. Pleased to note that Worton Parish Council seem to be doing things correctly.
143/18/19	<b>Representation form Five Lanes School:</b> Mel Cunningham and Rhian Webber gave some background information on the reason some children need extra help and support. Although the school has a teaching assistant trained in emotional literacy support, her expertise does not cover the issues the children have. This support is given by way of one to one counselling, play therapy and other therapies. Due to funding cuts the school are unable to cover the cost of counselling and therapy from their budget. RS explained that there is the possibility of funding from Devizes Area Board (DAB). RiG suggested that this may be from the Health and Wellbeing fund. Mel and Rhian then left the meeting.
144/18/19	<b>Five Lanes School request for funding:</b> RiG will contact the DAB Community Engagement Manager regarding the Health and Wellbeing fund. MP proposed and DP seconded the following: If the DAB Health and Wellbeing fund is able to support this project, the Parish council will consider a donation of up to £200. This will be a one-off payment and will be from reserves as budget for this year has been allocated and there is no allocation in the new 2019/2020 budget. All agreed.
145/18/19	<b>Wiltshire Councillor's Report:</b> Wiltshire Council have approved their budget for 2019/2020. 'Climate change emergency' has been agreed. Next full council meeting will be about the division boundary changes.

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		Area Board meets on 18 March when parking in Devizes Market Place will be discussed.												
146/18/19		<p><b>Milestone on High Street:</b>          RiG has emailed estate agents requesting the new owner of the plot of land adjacent to milestone contacts him (now have a name for the owner).          Clerk has also emailed estate agents again requested that developer contacts her urgently but no response. Has contacted Highways at Wiltshire Council again who passed it to development control to see if they are able to have any more success with the developer.          Agreed to wait to see if RiG has any success in making contact.</p>												
		<p><b>The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.</b></p> <p>Nothing raised.</p> <p><b>There were no further comments from the public therefore the Chairman closed the Open Session.</b></p>												
147/18/19		<p><b>Neighbourhood Plan – Update and next steps:</b>          DP reported that Steering Group met last month.          Quotes received from consultant £13,000 - £16,800. Maximum grant £17k. Doesn't give any margin if things 'go wrong' e.g. if Plan is rejected by Wiltshire Council.          There is a risk of spending lots of money but not having a relevant plan. There was some discussion on the extent of the Plan and it was felt that a simpler Plan would be better than no Plan at all.          MP advised that he would be attending a Wiltshire Council session on Community Led Housing in a month's time and will report back.          Clerk has been trying to locate a copy of the Covenant on the land at Whatleys. It was suggested that she speak to Martin Hucker. Clerk was also requested to get the tile deed and plan from the Land Registry (cost of £6).</p>												
148/18/19		<p><b>Planning:</b>          a) The following applications were considered:</p> <table border="1"> <tr> <td>19/01623/TCA</td> <td>The Coach House, 81 High Street, Worton SN10 5RU</td> <td>T1 - Crown Lift - removal of lower limbs close to trunk &amp; pruning of lower secondary branches T2- Ash Crown lift &amp; removal of lower limbs as Tree 1</td> </tr> <tr> <td colspan="3" style="text-align: center;">No objections</td> </tr> <tr> <td>19/01306/TCA</td> <td>Yew Tree House, 128 High Street, Worton, SN10 5SE</td> <td>Fell Ornamental Cherry tree at back of house</td> </tr> <tr> <td colspan="3" style="text-align: center;">No objections</td> </tr> </table>	19/01623/TCA	The Coach House, 81 High Street, Worton SN10 5RU	T1 - Crown Lift - removal of lower limbs close to trunk & pruning of lower secondary branches T2- Ash Crown lift & removal of lower limbs as Tree 1	No objections			19/01306/TCA	Yew Tree House, 128 High Street, Worton, SN10 5SE	Fell Ornamental Cherry tree at back of house	No objections		
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149/18/19		<p><b>Reports from representatives:</b></p> <table border="1"> <tr> <td>1.</td> <td><b>Community Area Transport Group (CATG):</b> RS will attend meeting on Wednesday 6 March.</td> </tr> <tr> <td>2.</td> <td><b>Contracts:</b></td> </tr> </table>	1.	<b>Community Area Transport Group (CATG):</b> RS will attend meeting on Wednesday 6 March.	2.	<b>Contracts:</b>								
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	<p>Clerk and MP met with Mark Goddard concerning grounds maintenance for 2019/2020. Quote has been received and will be discussed later in the meeting. Hedge at Whatleys has been cut.</p>																														
	<p><b>4. Flooding/Emergency Planning:</b> Current owner of willow in Mill Race brook has responded to say branch is still attached to tree; Parish Council has concerns that it may have taken root in the bottom of the brook. RW offered to keep an eye on it and will report back.</p>																														
	<p><b>5. Footpaths:</b> Wiltshire Council advised that streetlight on footpath WORT 11 has been fixed.</p>																														
	<p><b>6. Parish Steward Liaison:</b> Parish Steward is back at work on light duties.</p>																														
150/18/19	<p><b>Grounds maintenance quote:</b> Quote received from Mark Goddard – same as last year. RW advised that the hedge at Turnpike (incorrectly referred to as Cuckold Corner) does not belong to the parish council. It was proposed by NS and seconded by DP that the quote for grass cutting and bin emptying be accepted. Consider using a different contractor to cut the hedges. Clerk to get quote for selective weed killer treatment for whole of Sandlease play area and footpath.</p>																														
151/18/19	<p><b>Sandlease Bank and Whatleys Field:</b> Thanks were given to those who helped plant the remainder of the trees on Saturday 2 March. No further work needs doing at present.</p>																														
152/18/19	<p><b>Risk assessments for village events:</b> The risk assessments from the Monster Trail and WWI events had been circulated prior to the meeting and it was agreed that these were very good. There is a need to keep an eye on areas in the village that may need a bit of a tidy up. For example, stones from driveways spreading over pavement or debris from beech trees.</p>																														
153/18/19	<p><b>Finance:</b> a) The 2019/2020 budget had allowed for the working from home allowance for the clerk to be increased from £15 pcm to £17.33 pcm (£4 pw). Proposed by BD and seconded by DP. Agreed.  b) It was agreed the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Chq No.</th> <th>Payable to</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>848</td> <td>HM Revenue and Customs</td> <td>66.40</td> <td>0.00</td> <td>66.40</td> </tr> <tr> <td>849</td> <td>E M Starling (see note below)</td> <td>151.43</td> <td>1.60</td> <td>153.03</td> </tr> <tr> <td>850</td> <td>Wiltshire Association of Local Councils</td> <td>35.00</td> <td>7.00</td> <td>42.00</td> </tr> <tr> <td>851</td> <td>Mark Goddard &amp; Sons</td> <td>310.00</td> <td>62.00</td> <td>372.00</td> </tr> <tr> <td></td> <td><b>Total</b></td> <td><b>114.40</b></td> <td><b>0.00</b></td> <td><b>114.40</b></td> </tr> </tbody> </table> <p>It was noted that cheque 849 included £81.00 for printing of Right of Way leaflets and maps, and £9.59 for worton.org domain renewal.</p>	Chq No.	Payable to	Net	VAT	Gross	848	HM Revenue and Customs	66.40	0.00	66.40	849	E M Starling (see note below)	151.43	1.60	153.03	850	Wiltshire Association of Local Councils	35.00	7.00	42.00	851	Mark Goddard & Sons	310.00	62.00	372.00		<b>Total</b>	<b>114.40</b>	<b>0.00</b>	<b>114.40</b>
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154/18/19	<p><b>Correspondence:</b></p>																														

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	<p>Client has received two items of correspondence.</p> <p>1. Best Kept Village competition – decided not to enter.</p> <p>2. Great British Spring Clean – not taking part this year.</p> <p>Chairman has received correspondence from The Village Roadshow Project – further information available from <a href="http://www.villageroadshow.co.uk">www.villageroadshow.co.uk</a>.</p>
138/18/19	<p><b>Annual Parish Meeting:</b></p> <p>This was to be held on Monday 8 April at 7.30pm but clerk had been contacted by the Link Scheme as it clashes with their AGM.</p> <p>Suggested that the Annual Parish Meeting be on 1 April and the next Parish Council meeting is on 8 April. Agreed.</p> <p>Hall has already been booked for both dates.</p>
	<p><b>Items to be considered for the next meeting:</b></p> <p>History Project (RW)</p>
	<p><b>Date of next meeting:</b> Monday 8 April 2019 7.30 pm in Worton Village Hall.</p>
	<p><b>Key messages:</b></p> <p>Annual Parish Meeting - Wine and nibbles will be provided.</p> <p>Tree planting completed.</p> <p>Remembrance of John Goss.</p>

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Signed: .....

Date: .....