

# Worton Parish Council

To: Members of the Council

You are summoned to attend a MEETING OF WORTON PARISH COUNCIL at Worton Village Hall, on Monday 3 June 2019 at 7.30pm

Press & Public are invited to attend.

Liz Starling Clerk to the Council. 28/05/2019

## AGENDA

### 1. Welcome and Apologies

### 2. Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

### 3. Minutes of meeting held on 13 May 2019:

To resolve that the minutes of the meeting of the Council held on the 13 May 2019 be signed as a correct record.

### 4. Chairman's Announcements

### 5. Wiltshire Councillor's report

### 6. Footpaths:

- a) Land next to footpath at south side of village
- b) To agree location and reinstatement of kissing gate in Back Lane

### 7. Open session on matters set out below:

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.

### 8. Planning:

- a) To consider the following applications:

19/03393/FUL	Westview House, 109 High Street, Worton SN10 5RU	Proposed rear extension to form garden room – <i>revised plans received</i>
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- b) to note the following decisions: None

### 9. Community Led Housing:

To agree in principle for the land at Whatleys Leaze to be transferred to the Worton Community Land Trust for Community Led Housing.

### 10. Milestone:

To confirm arrangement for relocating milestone

### 11. Bobby Van Public Meeting:

To discuss arrangements for meeting to raise awareness of the Bobby Van

### 12. Resilience/Emergency Planning:

- a) to confirm equipment and collection for Parish Emergency Assistance Scheme (PEAS) 2019-2020
- b) To consider the formation of a village resilience plan

### 13. Grounds maintenance:

- a) Grass at Sandlease playing field

#### 14. Parish Council Documents:

- a) to review and approve the following existing policies:
- i. Standing Orders
  - ii. Financial Regulations
  - iii. Health and Safety Policy Statement
- b) to consider and approve the following new policies and procedures:
- i. Disciplinary Procedure
  - ii. Grievance Procedure
  - iii. Dignity at Work (Bullying and Harassment)
  - iv. Equal Opportunities Policy
  - v. Bullying and Harassment Protocol
  - vi. Member-Officer Protocol
  - vii. Communications Protocol

#### 15. Reports from representatives

To receive reports as appropriate from Parish Council representatives that are not covered by items on the agenda:

- |  |   |
|--|---|
| a) Community Area Transport Group (CATG) RS/BD | i) Neighbourhood Planning DP/MP   |
| b) Communications BD                           | j) Parish Plan MP   |
| c) Contracts MP                                | k) Parish Steward Liaison NS  |
| d) Defibrillator DP                            | l) Recreation and Playing Field MF/DP   |
| e) Devizes Area Board BD/DJ                    | m) Road Safety; Speed Gates; Speed Indication Displays (SIDs); Speedwatch SDJ/RS/DP |
| f) Flooding/Emergency planning MF/RG           | n) Village Hall   |
| g) Footpaths RW/NS                             | o) Website  |
| h) Marston Representative RS/DP                |   |

#### 16. CiLCA Study Time For Clerk:

Request from Clerk for study leave to be granted to assist in completion of CiLCA qualification.

#### 17. Finance:

- a) To authorise the following payments:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
HM Revenue and Customs	PAYE	66.40	0.00	66.40
Kennet Sign and Display	Reflective Slow Down signs	171.00	34.20	205.20
Worton and Marston Village Hall	Contribution to waste collection charges 2018/2019 (50% of amount charged)	135.23	0.00	135.23
Value Products Ltd	Dog fouling signs x 10	36.00	7.20	43.20
Kingfisher Direct Ltd	Litter bin	124.97	24.99	149.96
<b>TOTAL</b>		<b>533.60</b>	<b>66.39</b>	<b>599.99</b>

#### 18. Correspondence:

Market Lavington Neighbourhood Plan SEA Pre-Submission Consultation – 3rd Regulation 14 to consider any feedback that Worton Parish Council wishes to make

#### 19. Items to be considered for the agenda for the next meeting and questions to the Council:

(a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given)

**20. Date of next meeting:** Monday 1 July 2019

**21. Key messages**