

Worton Parish Council

To: Members of the Council

You are summoned to attend the ANNUAL MEETING OF WORTON PARISH COUNCIL at Worton Village Hall, on Monday 13 May 2019 at 7.30pm

Press & Public are invited to attend.

Liz Starling Clerk to the Council. 7/5/2019

AGENDA

1. **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
2. **To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office**
3. **To receive apologies for absence**
4. **Declaration of Members' Interests**
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
5. **Minutes of meeting held on 8 April 2019:**
To resolve that the minutes of the meeting of the Council held on the 8 April 2019 be signed as a correct record.
6. **Exclusion of the press and public**
To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100
7. **Wiltshire Councillor's report**
8. **Open session on matters set out below:**
Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.
9. **To appoint members to the following external bodies and responsibilities:**
 - a) Community Area Transport Group (CATG)
 - b) Communications
 - c) Defibrillator
 - d) Devizes Area Board
 - e) Flooding/Emergency planning
 - f) Footpaths
 - g) Internet and Broadband
 - h) Marston Representative
 - i) Neighbourhood Planning
 - j) Parish Steward Liaison
 - k) Recreation and Playing Field
 - l) Road Safety
 - m) School
 - n) Speed Gates
 - o) Speed Indication Displays (SIDs)
 - p) Speedwatch
 - q) Village Hall
 - r) Website

10. Planning:

1. To consider the following applications:

| | | |
|--------------|--|--|
| 19/03393/FUL | Westview House, 109 High Street, Worton SN10 5RU | Proposed rear extension to form garden room |
| 19/03948/TPO | Dysart House, Church Lane, Worton SN10 5SH | T1 - T4 - Yew Trees - Crown raise 4 lowest branches. T5 -T6 Fell dead trees. T7 /T8 Conifers – Fell |
| 19/03343/FUL | Agra Farm, Seend Road, Worton SN10 1SG | Proposed conversion of existing garage roof space to self-contained residential annexe for housekeeper |

Chairman: Barry Devine 1 Cedar Close, Worton, Devizes SN10 5SD

Clerk: Liz Starling 1 Charter Close Devizes SN10 2SJ

E: clerk@worton.org.uk

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| | | |
|--------------|--|-----------------------------|
| 19/03839/FUL | Land Adj The Old Forge, 88 High Street, Worton, SN10 5RU | Detached 4 bedroom dwelling |
|--------------|--|-----------------------------|

2. to note the following decisions:

| | | |
|-----------------------------------|--|--|
| 18/04115/FUL | Gertasha, Seend Road, Worton, SN10 1SQ | Proposed replacement dwelling and annexe |
| Decision: Approve with conditions | | |

13. To review and accept the following policies:

- a) Privacy (Data Protection) Policy
- b) Subject Access Request (SAR) Policy
- c) Risk Management Policy

14. Maintenance Issues:

- a) Hedge cutting
- b) To approve purchase of dog fouling stickers
- c) To approve purchase of litter bin for Back Lane
- d) Signs for Bill Bantam and Turnpike
- e) Land next to footpath on south side of village

15. Finance:

- a) To agree and sign Annual Governance Statement 2018/2019
- b) To sign the Certificate of Exemption – AGAR 2018/2019 Part 2
- c) To approve the Accounting Statements at Section 2 of the AGAR 2018/2019
- d) To authorise the following payments:

| <i>Payable to</i> | | <i>Net</i> | <i>VAT</i> | <i>Gross</i> |
|---|---|----------------|--------------|----------------|
| HM Revenue and Customs | PAYE | 66.40. | 0.00 | 66.40 |
| Came & Company | Insurance 2019/2020 | 349.94 | 0.00 | 349.94 |
| Society of Local Council Clerks | Annual membership 2019/2020 (50% to be invoiced to Potterne Parish Council) | 136.00 | 0.00 | 136.00 |
| CPRE | Annual membership 2019/2020 | 36.00 | 0.00 | 36.00 |
| Wiltshire Association of Local Councils | Annual Membership 2019/2020 | 218.35 | 43.67 | 262.02 |
| Worton and Marston Village Hall | Room hire 7/1/19; 4/2/19; 4/3/19 | 48.00 | 0.00 | 48.00 |
| Mark Goddard & Sons | Ground maintenance April 2019 | 220.00 | 44.00 | 264.00 |
| TOTAL | | 1074.69 | 87.67 | 1162.36 |

16. Correspondence:

Salvation Army Clothing Recycling Bank

17. Items to be considered for the agenda for the next meeting and questions to the Council (a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given)

18. In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during the consideration of this item (Item 6 above refers)
Staffing Matters

19. Date of next meeting: Monday 3 June 2019

20. Key messages