

Minutes of the Meeting of Worton Parish Council held on Monday 3 June 2019 in Worton Village Hall at 7.30pm.

Present: Cllr David Johnson (DJ) (Vice Chairman); Cllr Mark Fisher (MF); Cllr Robert Goss (RG); Cllr Malcolm Powell (MP); Cllr Richard Slack (RS); Cllr Nick Stokes (NS); Cllr Roger Wilshire (RW)
Also present: Cllr Richard Gamble (RiG); Liz Starling (Clerk); 4 members of the public

Apologies: Cllr Barry Devine (BD)); Cllr Dicky Parsons (DP);

28/19/20	Welcome and Apologies: The chairman welcomed councillors and received apologies.
29/19/20	Declaration of Members' Interests: There were no declarations of interest registered.
30/19/20	Minutes of meeting held on 13 May 2019: It was proposed by MP, seconded by MF and agreed by all that the minutes be signed as an accurate record.
31/19/20	<p>Chairman's Announcements: DJ updated councillors on recent achievements of the council:</p> <ul style="list-style-type: none"> • Slow down signs now on village gates. • Dog fouling signs purchased and placed along Back Lane • High Street 40mph restrictions to come into force 10 June. <p>Reminder to everyone of the 4 week closure of Worton Road/Court Hill for culvert repair.</p>
	<p>The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.</p> <p>Dismay expressed that the land adjacent to public footpath on south side of village is still being used for 'recycling'. Concern for animals that are also on site and the insufficient space for them. A business is being conducted on the site. Footpath is also very rutted and has flooded on a couple of occasions.</p> <p>There were no further comments from the public therefore the Chairman closed the Open Session.</p>
32/19/20	<p>Footpaths:</p> <p>a) Back Lane kissing gate – this was removed from Back Lane approximately eighteen months ago and Wiltshire Council would not re-site as there was no livestock on the land in question. Needs to be reinstated on the footpath next to main farm gate. It was agreed that MP would liaise with the Rights of Way Officer at Wiltshire Council concerning this.</p> <p>b) Land next to footpath at south side of village – RiG had spoken to landowner after the April Parish Council meeting but this doesn't seem to have made any difference. RiG will now take further and report to planning enforcement and environmental health. Concerns are:</p> <ul style="list-style-type: none"> • agricultural land – change of use • condition of footpath • animal welfare • gas bottle stored on site

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33/19/20	<p>Planning: a) the following planning applications were considered:</p> <table border="1" data-bbox="304 259 1426 365"> <tr> <td data-bbox="304 259 523 365">19/03393/FUL</td> <td data-bbox="523 259 986 365">Westview House, 109 High Street, Worton SN10 5RU</td> <td data-bbox="986 259 1426 365">Proposed rear extension to form garden room – <i>revised plans received</i></td> </tr> <tr> <td colspan="3" data-bbox="304 365 1426 412" style="text-align: center;">No objections</td> </tr> </table> <p>b) There were no decisions to note this month.</p>	19/03393/FUL	Westview House, 109 High Street, Worton SN10 5RU	Proposed rear extension to form garden room – <i>revised plans received</i>	No objections		
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34/19/20	<p>Community Led Housing: MP explained this is local housing, run by local people for local people. Land would be owned by a Community Land Trust; run by trustees who would be members of village. Decision of occupiers of properties would be taken by trustees. Looking to join Worton and Marston Charities land with Whatleys Leaze to make a bigger plot but only 7-8 houses. These would be built primarily on the Charities' land with Whatleys Leaze being used for landscaping. MP requested that the Parish Council consider the following proposal: To agree in principle for the land at Whatleys Leaze to be transferred to the Worton Community Land Trust for Community Led Housing. It was noted that there is a large preservation area around oak tree; also the covenant restricting the use of Whatleys Leaze for agricultural, sports or recreational purposes needs to be looked at. It was felt that more information was needed before any agreement can be given. MP had circulated information by email but this had not been received. In light of this MP withdrew the proposal. Although this is separate to the Neighbourhood Plan, it was felt that this should go to the Neighbourhood Plan Steering Group first. MP will re-circulate the information.</p>						
35/19/20	<p>Wiltshire Councillor's Report: A360 through Shrewton is closed for repairs; diversion is through Warminster. Advance notice of this work was not given outside of the Shrewton area. RiG is trying to make a case for the policy to be changed and would welcome examples of issues that people have experienced with the road closure. Black Dog crossroads remains a problem – Market Lavington Parish Council are trying to gain some land to improve the visibility but the landowner has refused. They will persevere with this and would welcome support from Worton Parish Council. Saturday 15 June – Devizes Health and Wellbeing Day on the Green in Devizes. Monday 16 July – Devizes Area Board, The Shambles, Devizes (change of venue).</p>						
36/19/20	<p>Milestone: DP had offered to dig around it to see how deep it is embedded. Village Hall trustees are happy for it to be sited on their land providing it does not impede on the war memorial. May need Wiltshire Council to provide traffic management for when it is moved.</p>						
37/19/20	<p>Bobby Van Scheme Public Meeting: Ladies Group are arranging this for Wednesday 31 July at 8pm. Suggested this is advertised as a village event to attract more people. Parish Council have agreed to donate £200 to help publicise the work of the Bobby Van so will pay for hall hire and refreshments. (Parish council to be invoiced direct for hall hire; receipts to be kept for refreshments.) To be advertised as "Advice for Home Security"; A5 and A4 posters to be produced and copy sent to The Bridge.</p>						

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38/19/20	<p>Resilience and Emergency Planning:</p> <p>a) Parish Emergency Assistance Scheme (PEAS) 2019-2020 – Salt and gel sacs to be ordered from Wiltshire Council. RG will collect from Marlborough depot in November.</p> <p>b) An email had been received from a resident following on from the SSE presentation at the Annual Parish Meeting concerning formation of a village resilience plan. This was something that BD was keen to see happening. It was questioned whether or not the village was at risk from an event that necessitated a resilience/emergency plan. Would need to know the likelihood of such an event before a plan was created. It was agreed to pass this back to BD to make a case for the Parish Council to consider.</p>
39/19/20	<p>Grounds Maintenance:</p> <p>RW informed the meeting that the grass at edge of Sandlease playing field had been killed off due to weed spraying in the wind. Clerk advised that she had spoken to the contractor concerning this and he advised he has re-seeded the affected area.</p>
40/19/20	<p>Parish Council Documents:</p> <p>a) The following existing documents circulated prior to the meeting were reviewed:</p> <ul style="list-style-type: none"> i. Standing Orders ii. Financial Regulations iii. Health and Safety Policy Statement <p>It was proposed by RS and seconded by DJ that these documents be approved without changes. Agreed.</p> <p>b) The following new documents circulated prior to the meeting were considered:</p> <ul style="list-style-type: none"> i. Disciplinary Procedure ii. Grievance Procedure iii. Dignity at Work (Bullying and Harassment) iv. Equal Opportunities Policy v. Bullying and Harassment Protocol vi. Member-Officer Protocol vii. Communications Protocol <p>It was proposed by RS and seconded by DJ that these documents be approved. Agreed.</p>
41/19/20	<p>Reports from representatives:</p> <p>1. Community Area Transport Group (CATG): Changes to speed limit has now been legally approved and come into force on 10 June. The 40mph speed limit will be on the following lengths of road: Seend Road – from its junction with Mill Road for a distance of 530 metres in a north westerly direction. High Street – from its junction with Mill Road for a distance of 66 metres in a south easterly direction. Mill Road – from its junction with Seend Road and High Street for a distance of 31 metres in a south westerly direction. Road resurfacing will be done in August.</p> <p>2. Footpaths: Cedar Close to the Church – MP will be strimming this with a volunteer. Marston footpath from bridge to Marston is overgrown. Clerk to contact Marston Parish Council concerning this. Clerk to report Mill Race footpath to Wiltshire Council.</p>

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	3.	Neighbourhood planning: Need to organise a meeting of the steering group in the next month. Will try to get someone from Wiltshire Council to talk on Community Led Housing.																																			
42/19/20		CiLCA study time for Clerk: Clerk has requested two days study leave to be granted to assist in completion of CiLCA qualification which needs to be completed by October. To take a day in June/July and another in August. To notify the Council of the dates. This was agreed.																																			
43/19/20		<p>Finance: Clerk advise that an invoice had been received from the Village Hall for waste collection. This was something the Parish Council had been paying in previous years except last year when no invoice received. This will be paid from the administration budget. a) It was agreed the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Chq No.</th> <th>Payable to</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>961</td> <td>HM Revenue and Customs</td> <td>66.40</td> <td>0.00</td> <td>66.40</td> </tr> <tr> <td>862</td> <td>Kennet Sign and Display</td> <td>171.00</td> <td>34.20</td> <td>205.20</td> </tr> <tr> <td>863</td> <td>Worton and Marston Village Hall</td> <td>135.23</td> <td>0.00</td> <td>135.23</td> </tr> <tr> <td>864</td> <td>Value Products Ltd</td> <td>36.00</td> <td>7.20</td> <td>43.20</td> </tr> <tr> <td>865</td> <td>Kingfisher Direct Ltd</td> <td>124.97</td> <td>24.99</td> <td>149.96</td> </tr> <tr> <td></td> <td>Total</td> <td>533.60</td> <td>66.39</td> <td>599.99</td> </tr> </tbody> </table>	Chq No.	Payable to	Net	VAT	Gross	961	HM Revenue and Customs	66.40	0.00	66.40	862	Kennet Sign and Display	171.00	34.20	205.20	863	Worton and Marston Village Hall	135.23	0.00	135.23	864	Value Products Ltd	36.00	7.20	43.20	865	Kingfisher Direct Ltd	124.97	24.99	149.96		Total	533.60	66.39	599.99
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44/18/19		<p>Correspondence: Market Lavington Neighbourhood Plan SEA Pre-Submission Consultation – 3rd Regulation 14 Documents had been circulated prior to the meeting and it was agreed that Worton Parish Council's response would be: <i>Worton Parish Council note that pages 66/67 of the Strategic Environmental Assessment, does not cover the traffic issues that we are aware that Market Lavington Parish council routinely raise with CATG. There is a concern that the High Street will not cope with eh extra houses – it is not the right road infrastructure.</i> <i>There is also concern of the impact on Black Dog crossroads.</i> <i>Apart from that, Worton Parish Council are supportive of the Plan.</i></p>																																			
		<p>Items to be considered for the next meeting: Signs for Bill Bantam and Turnpike Land next to footpath on south side of village Milestone Community Fund application</p>																																			
		Date of next meeting: Monday 1 July 2019 7.30 pm in Worton Village Hall.																																			
		<p>Key messages: 40 mph changes Slow down please Dog signs Bobby Van Scheme event</p>																																			

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