

Worton Parish Council

To: Members of the Council

You are summoned to attend a MEETING OF WORTON PARISH COUNCIL to be held online via Zoom, on Monday 4 May at 7.00pm

Press & Public are invited to attend.
26/4/2020

Liz Starling Clerk to the Council.

AGENDA

1. Welcome and Apologies

2. Adoption of WALC Protocol for Remote Meetings

3. Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

4. Minutes of meeting held on 2 March 2020:

To resolve that the minutes of the meeting of the Council held on the 2 March 2020 be approved for signing as a correct record.

5. Open session on matters set out below:

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.

6. Planning:

a) To consider the following applications:

20/03403/TC A	Manor Farm House, 63 High Street, Worton, Devizes, Wiltshire, SN10 5RU	Leylandii Hedge - Fell Fell all Trees
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7. Worton Good Neighbours – Covid 19 support:

To receive an update on the support group

8. Wiltshire Air Ambulance:

To consider a donation of £200 - £300

9. To review the Parish Council Insurance for 2020/2021

10. Finance:

- a) To approve the year end accounts to 31 March 2020
- b) To consider an increase in Clerk's working from home allowance to £27 pcm (£6 pw) as per HMRC guidelines w.e.f. 6 April 2020
- c) To consider and approve making payments by online bank transfer where possible

d) To authorise the following payments:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
HMRC	PAYE	68.00	0.00	68.00
CPRE	Annual subscription	36.00	0.00	36.00
Came & Company	Insurance 2020/2021	358.94	0.00	358.94
TOTAL		462.94	0.00	462.94
Inter account transfer:				
<i>Date:</i>		<i>Amount:</i>		

e) To authorise the following payments made in April:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
HMRC	PAYE	68.00	0.00	68.00
E M Starling	Salary for February (standing order not paid)	272.34	0.00	272.34
E M Starling	Expenses	33.19	1.68	34.87
Geosphere Ltd	Annual subscription to Parish Online	54.00	10.80	64.80
Worton and Marston Village Hall	Room hire 6/1/2020; 3/2/2020; 2/3/2020	48.00	0.00	48.00
TOTAL		475.53	12.48	488.01
Inter account transfer:				
<i>Date:</i>	4/3/2020	<i>Amount:</i>	1000.00	
	30/3/2020		1000.00	

If the accounts have been received back from the internal auditor:

- f) To receive and note the Annual Internal Audit Report
- g) To approve the Annual Governance Statement
- h) To approve the Accounting Statements
- i) To approve the Certificate of Exemption

11. Date of next meeting: Monday 1 June 2020 7.00pm

12. Close meeting