

# Worton Parish Council

To: Members of the Council

You are summoned to attend a MEETING OF WORTON PARISH COUNCIL at Worton Village Hall, on Monday 5 July 2021 at 7.30pm

Press & Public are invited to attend.

Liz Starling Clerk to the Council. 29/6/2021

## AGENDA

### 1. To receive apologies for absence

### 2. Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

### 3. Minutes of meeting held on 7 June 2021:

To resolve that the minutes of the meeting of the Council held on the 7 June 2021 be signed as a correct record.

### 4. Co-option to Parish Council Vacancy:

To consider and vote for each applicant.

### 5. Open session on matters set out below:

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.

### 6. Wiltshire Councillor's Report

### 7. Transport and Road Safety (RS/DP)

a) Update on Speed Indicator Devices

### 8. Leisure Facilities, Appearance and Environment (NS/RG/MP)

- a) Village Maintenance Group
- b) Obtaining consent of landowners
- c) Approval for purchase of brushcutter/trimmer
- d) Whatleys Playing Field - to approve budget for replacement play equipment

### 9. Planning (DP/NS)

- a) Appointment of members to Neighbourhood Steering Group
- b) To consider the following applications:

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c) to note the following decisions:

PL/2021/05302	The Old Mill, 7 Mill Road, Worton SN10 5SF	Willow (T1) - pollard to large fork at base of tree. Bay and laurel (T2) - reduce by 30 - 40% and cut back to boundary over road
Wiltshire Council Decision: No objection		

### 10. Community and Learning (BD/Clerk)

- a) Update from VE-VJ Event working group

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Chairman: Barry Devine 1 Cedar Close, Worton, Devizes SN10 5SD

Clerk: Liz Starling 1 Charter Close Devizes SN10 2SJ

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- i) approval of arrangements
- ii) to confirm use of Whatleys Field for parking for VE-VJ Event
- b) Fraud Prevention Information meeting - approval of arrangements

#### 11. Communications (BD/Clerk)

- a) To review Freedom of Information Model Publication Scheme and associated Guide to Information available
- b) To review Privacy (Data Protection) Policy
- c) To review Subject Access Request (SAR) Policy

#### 12. Finance (MP)

- a) Internal checker to confirm accounts have been checked and to sign Financial Summary quarter ending 30 June 2021
- b) To authorise the following payments:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
HMRC/E M Starling	Administration costs	375.74	0.00	375.74
<b>TOTAL</b>		<b>375.74</b>	<b>0.00</b>	<b>375.74</b>
Inter account transfer:				
Date:	28/6/2021	Amount:	500.00	

- #### 13. Items to be considered for the agenda for the next meeting and questions to the Council (a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given)

**14. Date of next meeting:** Monday 6 September 2021

#### 15. Key messages