

**Minutes of the Meeting of Worton Parish Council held on Monday 4 October 2021 in Worton Village Hall at 7.30pm.**

**Present:** Suzanne Bonfield (SB); Cllr Barry Devine (BD) (Chair); Cllr Robert Goss (RG); Cllr Malcolm Powell (MP); Cllr Nick Stokes (NS)

**Also present:** Liz Starling (Clerk); 4 members of the public

**Apologies:** Cllr Dicky Parsons (DP); Cllr Richard Slack (RS) (Vice Chair); Cllr Tamara Reay, Wiltshire Council (TR)

79/21/22	<b>Apologies for absence:</b> The Chair received apologies for absence.
80/21/22	<b>Declaration of Members' Interests:</b> There were no declarations of interest.
81/21/22	<b>Minutes of meeting held on 6 September 2021: <u>Resolved</u>:</b> It was proposed by MP, seconded by NS, and agreed by all that the minutes were an accurate record. The minutes were duly signed.
	<p><b>The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.</b></p> <p>It was noted that feedback had not been given on the VE/VJ Event. This will be covered under the Community and Learning agenda item. Two maintenance issues were raised - members of the public were advised that issues such as these should be emailed to <a href="mailto:clerk@worton.org.uk">clerk@worton.org.uk</a>.</p> <p><b>There were no further comments from the public therefore the Chairman closed the Open Session.</b></p>
82/21/22	<p><b>Wiltshire Councillor's Report:</b> Clerk read out an email from TR in her absence. The following topics were discussed at the Area Board meeting on 6 September:</p> <ul style="list-style-type: none"> <li>• Ash Dieback - TR also covered this in her parish magazine article.</li> <li>• Highways Update from Diane Ware covering the 5 years maintenance plan.</li> <li>• Draft Climate Change and Blue and Green Infrastructure Strategies which are available for public consultation until 17 October.</li> <li>• Update of Devizes Gateway Station project - the Department for Transport (DfT) has requested some more work in three areas (capital costs, operational feasibility and passenger demand) which Atkins are working on. The DfT's initial feedback is that there is a strong strategic case.</li> </ul> <p>TR would like to see a 20mph speed limit in the village progressed and would push this with Wiltshire Council. Also asked if date of meeting could be changed if it clashed with Area Board.</p>
83/21/22	<p><b>Transport and Road Safety</b></p> <p>a) Update on Speed Indicator Devices (SIDs): SB, DP and RS have spent time identifying five sites for SIDs on the High Street / C20. For two of those sites, they have identified primary and alternate sites. Factors to be considered include sight lines with traffic and environmental impact on immediate residents. Community Speed Watch (CSW) would like 2 SID devices; RS had advised that to conform to Wiltshire Council policy, we should have up to 5 sites and one device (to</p>

Signed: .....

Date: .....

meet policy for moving the device, we would need at least 8 sites to have 2 devices in permanent operation).

CSW support a SID on the 40mph section to the west of the village. It was agreed that this is important for road safety on the bends, particularly given the high incident rate of cyclists being injured as cars try to overtake on the bend. Main sites are Sandlease, Park Farm and the other side of the village hall.

Next steps:  
 RS to contact Andrew Jack / Gareth Rogers to have a Wiltshire Highways view on proposed sites.  
 RS to update CATG ahead of its November meeting.  
 SB to talk to residents but only after Wiltshire Council have confirmed the sites.  
 SB advised CSW had also looked at various SIDs and their preferred choice is Elan City.  
 Important to progress with this as soon as possible.  
 BD thanked the councillors involved and the Community Speed Watch team for their input.

**84/21/22 Leisure Facilities, Appearance and Environment**

a) Village Maintenance Working Group: An article in the Bridge has produced three volunteers; no response as yet for a secure facility to store tools. MP has received some suggestions as to tasks the group could undertake.

b) Parish Plan: MP has placed an article in The Bridge asking for suggestions to put into the Plan for the next four years. Plan so far: SIDs; new 40mph zone east end of village, continue to engage with other bodies for improvements at Black Dog crossroads; village maintenance group; footpath trail; maintenance and improvement to Sandlease and Whatleys play areas; Neighbourhood Planning Steering Group; village history project (may tie in with footpath trail).  
 Next step is to look at costs and to budget for these.

c) Playground Inspections:  
 i) **Resolved:** BD proposed, SB seconded and all agreed to confirm DP as nominated person to carry out regular playground inspections  
 ii) **Resolved:** BD proposed, SB seconded and all agreed to approve expenditure of £260 on Playground Inspection Training for DP.

**85/21/22 Planning**

a) The following planning applications were considered:

PL/2021/08955 PL/2021/08557	Prince Hill House High Street Worton Devizes SN10 5SE	Proposed conversion of part of existing outbuilding to provide parking for 2no. cars
No objection		
PL/2021/08724	Manor Farm House, 63 High Street, Worton SN10 5RU	Flowering Cherry (T1) - fell because of excess growth and low amenity value. Flowering Cherry (T2) - fell because of excess growth and low amenity value. Flowering Cherry (T3) - fell - self seeded and no amenity value. Flowering Cherry (T4) - fell because of excess growth and low amenity value. Flowering Cherry (T5) - fell because of excess growth and low amenity value.
No objection		
PL/2021/08303	150, High Street, Worton, SN10 5SE	Two storey rear extension, replacement and additional windows and internal alterations.
No objection		

Signed: .....

Date: .....

	PL/2021/09372	Village Hall, 1 Church Lane, Worton SN10 5SH	Proposed extension to existing Kitchen.
No objection			
c) The following decision was noted:			
	PL/2021/07989	Little House, 37 High Street, Worton, SN10 5RU	Refacing of existing timber rear retaining wall in brick; demolition of existing shed and construction of new outbuilding.
<b>Wiltshire Council decision:</b> Approved with conditions			
<b>86/21/22</b>	<b>Community and Learning</b>		
	a) Village Hall Management Committee meeting Monday 8 November at 7pm - SB and BD will attend as Worton Parish Council representatives.		
	b) It was reported that the VE/VJ Event was successfully carried out with no incidents.		
<b>87/21/22</b>	<b>Communications</b>		
	a) Review of Reserves policy - <b>Resolved</b> : Proposed by MP, seconded by RG and agreed that no changes were needed.		
	b) Review of Risk Management Policy - The section 'Bank and Banking' was amended to include online banking payments in addition to cheque payments. <b>Resolved</b> : Proposed by MP, seconded by RG and agreed to approve the amended policy.		
	c) The new Social Media Policy (based on the Society of Local Council Clerks template) was considered. <b>Resolved</b> : Proposed by NS, seconded by MP and agreed by all to approve the Social Media Policy.		
	It was noted that social media is useful but can also be sad, upsetting and dangerous. BD to include the message in his Bridge report that if useful social media, be kind and treat others with respect.		
	d) Correspondence:		
	i) email received from Community Speed Watch (CSW) concerning comments on the Worton and Marston Facebook page which is not managed by the Parish Council. The matter has been reported to the police and the offending comment has been removed by the page administrator. CSW consider the matter now closed.		
	ii) email received from resident re traffic calming outside the school suggesting the following: signs notifying traffic that there is a school, flashing lights to remind them, and a 20mph limit and a pedestrian crossing. The Parish Council feel that applying for a 20mph is down to the school and have been previously corresponding with them concerning this. The other suggestions were noted but it was felt that the Parish Council should make progress on what is currently being looked at before considering new initiatives.		
<b>88/21/22</b>	<b>Finance</b>		
	a) MP, as the Internal checker, confirmed that the accounts have been checked and has signed the Financial Summary for the quarter ending 30 September 2021. He advised that all expenditure is so far within budget. The annual payment from Good Energy to the Community Fund has been received but organisations need to apply for grants.		
	b) Accounts to be paid:		
	<b>Resolved</b> : Proposed by MP, seconded by SB and agreed by all that the following accounts be paid:		

Signed: .....

Date: .....

	<i>Payable to</i>	<i>Net</i>	<i>VAT</i>	<i>Gross</i>
	HMRC/E M Starling	375.74	0.00	375.74
	eUKhost Ltd	52.46	10.49	62.95
	Worton and Marston Village Hall	60.00	0.00	60.00
	<b>Total</b>	<b>488.20</b>	<b>10.49</b>	<b>498.69</b>
	<i>Inter account transfer:</i>			
	1/10/2021	Amount:		500.00
<b>89/21/22</b>	<b>Items to be considered for the agenda for the next meeting and questions to the Council:</b>			
	Auto Speedwatch			
	SIDs update			
	Budget (specific items to be emailed through to Clerk asap)			
	Meeting dates - possible changes			
	<b>Date of next meeting: Date of next meeting:</b> Monday 1 November 2021. This will be held at 7.30pm in Worton Village Hall.			
	<b>Key messages:</b>			
	SIDs			
	Social Media - be kind			
	Village maintenance group			
	Ideas for Parish Plan			

Signed: .....

Date: .....