

Worton Parish Council

To: **Members of the Council**

You are summoned to attend the **ANNUAL MEETING OF WORTON PARISH COUNCIL** at Worton Village Hall, on **Monday 9 May 2022 at 7.30pm**

Press & Public are invited to attend.

Liz Starling Clerk to the Council. 03/5/2022

AGENDA

- 1. To elect the Chair of the Council and to receive the Chair's Declaration of Acceptance of Office**
- 2. To elect the Vice Chair and to receive the Vice Chair's Declaration of Acceptance of Office**
- 3. To receive apologies for absence**
- 4. Acceptance of Office:**
To note the completion of the declaration of acceptance of office forms by the Parish Councillors.
- 5. Declaration of Members' Interests:**
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 6. Minutes of meeting held on 4 April 2022:**
To resolve that the minutes of the meeting of the Council held on the 4 April 2022 be signed as a correct record.
- 7. Wiltshire Councillor's report**
- 8. Open session on matters set out below:**
Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.
- 9. To approve and adopt the Standing Orders for Worton Parish Council**
- 10. To approve and adopt the Financial Regulations for Worton Parish Council**
- 11. To review and re-affirm the Health and Safety Policy statement**
- 12. To appoint members to the following Work Streams and Responsibilities:**
 - a) Transport and Road Safety
 - b) Leisure Facilities, Appearance and Environment
 - c) Planning
 - d) Community and Learning
 - e) Communications
 - f) Finance
- 13. Transport and Road Safety:**
 - a) Speed Indicator Device:
To receive an update on the progress for the Speed Indicator Device (RS)
- 14. Leisure Facilities, Appearance and Environment:**
 - a) To receive an update on the improvements to WORT11/MARS9
 - b) To confirm that a kissing gate will not be installed in the corner of field near to WORT22 as private land as not the official footpath

15. Planning:

1. To consider the following applications:

PL/2022/02790	Orchard Cottage, 147 High Street, Worton, SN10 5SE	Retrospective Planning Permission to regularise the as built form of the house and outbuilding, incorporating retrospective items relating to previous approvals that have been implemented in part and with some variations. Retrospective addition of air source heat pump unit and timber trellis screen. Retrospective minimal hard landscaping, patios etc, all as existing external as built form. Retrospective extension to rear of outbuilding, as existing external as built form. Replacement of existing defective timber cladding with proposed new timber to front, side and rear elevations of main dwelling house
PL/2022/02850	Roslyn, 168 High Street, Worton, SN10 5SE	Removal of garage and single storey side extension. Creation of two storey side extension.

2. to note the following decisions:

PL/2021/11130	Ashton House 111 High Street Worton SN10 5RU	6 x Silver Birch trees - crown reduce
Wiltshire Council decision: No objection		

16. Community and Learning:

- a) Queens Platinum Jubilee Event - to receive a report from the working group

17. Communications:

18. Finance:

- a) To receive and note the Annual Internal Audit Report
b) To approve the Annual Governance Statement 2021/2022
c) To approve the Accounting Statements 2021/2022
d) To sign the Certificate of Exemption 2021/2022

e) To confirm/appoint bank signatories

f) To authorise the following payments:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
HMRC/E M Starling	Administration costs	440.01	19.39	559.40
Malcolm Powell	Posts for repairs to notice board	55.50	11.10	66.60
Wiltshire Association of Local Councils	Annual subscription 2022/2023	210.40	42.08	252.48
TOTAL		705.91	72.57	878.48
Inter account transfer:				
<i>Date:</i>	3 May 2022	<i>Amount:</i>	1000.00	

19. Correspondence:

- a) Email correspondence received

20. Update from the Staffing Committee

21. Items to be considered for the agenda for the next meeting and questions to the Council (a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given)

22. Date of next meeting: Monday 6 June 2022

23. Key messages