

**Minutes of Worton Parish Council held on Monday 1<sup>st</sup> July 2024 in Worton Village Hall at 7:00pm.**

**Present:** Cllr Barry Devine (BD Chair), Cllr Richard Slack (RS/Vice Chair), Cllr Malcolm Powell (MP), Cllr Chris Collins (CC), Cllr Rob Goss (RG), Cllr Patricia Goodenough (PG), Cllr Anthony Higgins (AH)

**Also present:** Pam Woods, Lionel Dawson, Bob Mitchell, David Johnson

53/24/25	<b>Apologies for absence:</b> The Chairman received apologies for absence from Cllr Dicky Parsons, Cllr Nick Stokes
54/24/25	<b>Declaration of members interests:</b> RS declared an interest in the Clerk's salary and maintains his position of not participating on discussions and approvals of payments to the Clerk.
55/24/25	<b>Minutes of meeting held on Monday 13<sup>th</sup> May</b> proposed by BD, seconded by MP, and agreed by all that the minutes were an accurate record. The minutes were signed.
	<b>The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.</b>  A question was raised on routine checks on the PC DeFibrillator. CC to review current process and liaise with DP to check current condition. Christine Johnson – require funding for insurance and other community activities. To apply for funding from the Community Fund.
56/24/25	<b>Wiltshire Councillor's Report – TR</b>  WC to support a third round of funding for solar installations across the county Devizes Library closed for refurbishment. Pathway by Mill Leat remains closed – TR to liaise with Environmental Agency for next steps and what is to happen when the footpath has been closed for 6 months (requires Secretary of State approval after 6 months). Grass at Black Dog needs cutting back – BM to report on My Wiltshire
57/24/25	<b>Transport and Road Safety (RS/DP)</b>  LHFIG to meet on 23 <sup>rd</sup> July and to consider Worton's proposal to increase road safety in the centre of the High Street. RS to report back in September.
58/24/25	<b>Leisure Facilities, Appearance and Environment (MP/NS/RG/CC)</b>  Village Hall update – work has started on the kitchen upgrade. Village Hall activities to run as usual where possible. Proposal to agree grant for kitchen project to be prepared and formerly considered by the PC at its September meeting- LD
	<b>Worton and Marston United Charities Plan update – BD</b> Charities Trustees and Gaigers to be invited to attend the PC September meeting and to offer an update on plans and timelines.

Signed: .....

Date: .....

59/24/25	<p><b>Planning (DP/NS)</b></p> <p>a) To consider the following applications:</p> <table border="1" data-bbox="368 360 1465 636"> <thead> <tr> <th data-bbox="368 360 705 443">App number</th> <th data-bbox="705 360 1042 443">Address</th> <th data-bbox="1042 360 1465 443">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="368 443 705 555">NPL/2024/05539</td> <td data-bbox="705 443 1042 555">Red Gate Stables, South Cross Lane, Worton SN105UN</td> <td data-bbox="1042 443 1465 555">Use of land for the stationing of caravan and its use for residential purposes.</td> </tr> <tr> <td data-bbox="368 555 705 595">Decisions:</td> <td data-bbox="705 555 1042 595"></td> <td data-bbox="1042 555 1465 595">No comment.</td> </tr> <tr> <td data-bbox="368 595 705 636"></td> <td data-bbox="705 595 1042 636"></td> <td data-bbox="1042 595 1465 636"></td> </tr> </tbody> </table>	App number	Address	Description	NPL/2024/05539	Red Gate Stables, South Cross Lane, Worton SN105UN	Use of land for the stationing of caravan and its use for residential purposes.	Decisions:		No comment.															
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60/24/25	<p><b>Community and Learning</b> N/A</p>																								
61/24/25	<p><b>Communications:</b> BD – met up with Michael Martin regarding plaque at the playing field. BD – inspection of playground has been conducted for the second half of June. To be recorded in the inspection register. NS and DP to be asked to inspect and update the Sandlease register every fortnight. CC to inspect and update the Watleys register every month</p>																								
62/24/25	<p><b>Finance:</b></p> <p>a) RS gave an update on the annual audit. b) The PC has considered the Internal Audit, published the period of the Exercise of Public Rights as 1-30 July 2024. c) The accounts were successfully submitted to PKF Littlejohn for External Review on 26 June. d) The External Auditor should respond in September. e) Finance: PG proposed, AH seconded the following payments. Auditing Solutions invoice was signed as approved by the Chair.</p> <table border="1" data-bbox="368 1451 1474 1664"> <thead> <tr> <th data-bbox="368 1451 788 1491"></th> <th data-bbox="788 1451 903 1491"><i>Net</i></th> <th data-bbox="903 1451 1054 1491"><i>VAT</i></th> <th data-bbox="1054 1451 1474 1491"><i>Gross</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="368 1491 788 1525">Admin J Slack</td> <td data-bbox="788 1491 903 1525"></td> <td data-bbox="903 1491 1054 1525"></td> <td data-bbox="1054 1491 1474 1525">£455.61</td> </tr> <tr> <td data-bbox="368 1525 788 1559">J Slack – WFM allowance</td> <td data-bbox="788 1525 903 1559"></td> <td data-bbox="903 1525 1054 1559"></td> <td data-bbox="1054 1525 1474 1559">£26.00</td> </tr> <tr> <td data-bbox="368 1559 788 1592">Auditing Solutions</td> <td data-bbox="788 1559 903 1592">£270</td> <td data-bbox="903 1559 1054 1592">£54</td> <td data-bbox="1054 1559 1474 1592">£324.00</td> </tr> <tr> <td data-bbox="368 1592 788 1626"><b>Total</b></td> <td data-bbox="788 1592 903 1626"></td> <td data-bbox="903 1592 1054 1626"></td> <td data-bbox="1054 1592 1474 1626"><b>£805.61</b></td> </tr> <tr> <td data-bbox="368 1626 788 1664"></td> <td data-bbox="788 1626 903 1664"></td> <td data-bbox="903 1626 1054 1664"></td> <td data-bbox="1054 1626 1474 1664"></td> </tr> </tbody> </table>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>	Admin J Slack			£455.61	J Slack – WFM allowance			£26.00	Auditing Solutions	£270	£54	£324.00	<b>Total</b>			<b>£805.61</b>				
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63/24/25	<p><b>Items to be considered for the agenda for the next meeting and questions to the Council</b> (a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given).</p> <p>Charities developers to be invited – Clerk Update on Village Maintenance Group - MP Best Kept Village plan to be presented – NS Plan for payments for Section 106</p>																								

Signed: .....

Date: .....

<b>64/24/25</b>	<b>Key messages:</b> Bus stop designs and renovations.	
	<b>Date of next meeting:</b> Monday 2 <sup>nd</sup> September 7:00pm in Worton Village Hall.	

DRAFT

Signed: .....

Date: .....