

**Minutes of Worton Parish Council held on Monday 3<sup>rd</sup> March 2025 in Worton Village Hall at 7:00pm.**

**Present:** Cllr Barry Devine (BD Chair), Richard Slack (RS), Cllr Malcolm Powell (MP), Cllr Patricia Goodenough (PG), Cllr Nick Stokes (NS), Cllr Chris Collins (CC), Cllr Dickie Parsons (DP),

**Also present:** Cllr Tamara Reay, Bob Mitchell, Chris & David Johnson, Christine Johnson, Sally & Giles Collins

137/24/25	<b>Apologies for absence:</b> Cllr Anthony Higgins, Cllr Rob Goss										
138/24/25	<b>Declaration of members interests</b> RS declared an interest in the Clerk's salary and maintains his position of not participating on discussions and approvals of payments to the Clerk.										
139/24/25	<b>Minutes of meeting held on Monday 3<sup>rd</sup> February</b> , proposed by PG seconded by DP, and agreed by all that the minutes were an accurate record. The minutes were signed.										
	<b>The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.</b>										
140/24/25	<b>Wiltshire Councillor's Report – TR</b> Third quarter report overspend by 0.3% mainly due to social care challenges. Wiltshire not in priority devolution plan.										
141/24/25	<b>Transport and Road Safety (RS/DP)</b>  N/A										
142/24/25	<b>Leisure Facilities, Appearance and Environment (MP/NS/RG/CC)</b> Best Kept Village (BKV) application form – village report agreed. Map to be created and final paperwork to be submitted by 17/04. NS / Clerk <ul style="list-style-type: none"> <li>- Next open meeting on Saturday 22<sup>nd</sup> March at the Village Hall to encourage more participants.</li> <li>- Working groups 26/27<sup>th</sup> April and 10/11<sup>th</sup> May and possibly one after depending on when judging takes place.</li> </ul>										
143/24/25	<b>Planning (DP/NS)</b> <table border="1" data-bbox="377 1590 1457 1909"> <thead> <tr> <th>App number</th> <th>Address</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>PL/2025/00806</td> <td>Little House, 37 High Street, Worton, SN10 5RU</td> <td>Rebuild two gable end chimney stacks to match existing. NO COMMENT</td> </tr> <tr> <td>PL/2024/11631</td> <td>Townsend Farm, Poulshot</td> <td>Installation of Solar Farm Comment to be put in regarding potential traffic through Worton / incoming solar panel deliveries.</td> </tr> </tbody> </table>		App number	Address	Description	PL/2025/00806	Little House, 37 High Street, Worton, SN10 5RU	Rebuild two gable end chimney stacks to match existing. NO COMMENT	PL/2024/11631	Townsend Farm, Poulshot	Installation of Solar Farm Comment to be put in regarding potential traffic through Worton / incoming solar panel deliveries.
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Signed: .....

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144/24/25	<b>Community and Learning</b> Parish Plan – agreed in principle, MP to be advised of any additions.																																									
145/24/25	<b>Communications</b> <ul style="list-style-type: none"> <li>- David Johnston presented updated WW2 VE VJ event details. Revised Solar Fund application to be given to Parish Council.</li> <li>- WORT 11 upgrade – TR working to find a solution.</li> <li>- Church Wall funding – application to be put in for Community Funding. Clerk to update Rev Gerry Lynch</li> <li>- AGM date confirmed at 12<sup>th</sup> May 2025</li> </ul>																																									
146/24/25	<b>Finance</b> <p>a) Monthly bank reconciliation signed and agreed</p> <p>b) Corrections – proposed DP, seconded PG. See below: Minutes Errors, Omissions and Corrections</p> <ol style="list-style-type: none"> <li>1. Minutes Reference: 030/24/25 'Community Fund Gardening Club Requests - no objections, to proceed' The minutes omitted to state that there were two Community Fund grant requests from the Gardening Club. £242 for insurance for the Open Gardens event and £390 for the School Vegetable Plot project.</li> <li>2. Minutes Reference: 062/24/25 The Finance section omitted the payment of £632 to the Gardening Club which was made on the 02/07/24</li> <li>3. Minutes Reference: 074/24/25 The Community First Insurance payment was incorrectly stated as £398.65. The actual renewal cost was £436.27.</li> <li>4. Minutes Reference: 074/24/25 The hire of the Village Hall between April and June 2024 for £80 was approved at the meeting. However a payment of £120 was made on 24th September. Internal Financial Review Cllr Malcolm Powell Page 1 18th February 2025 This included another invoice from the Village Hall for hire between July and September of £40. Approval is therefore required for the payment of £40.</li> <li>5. Minutes Reference: 074/24/25 The invoice from ROSPA was incorrectly stated as a total of £93.60. The actual amount on the invoice was £98.40. The correct amount has been paid to ROSPA.</li> </ol> <p>c) Finance: MP proposed, BD seconded the following payments:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 2px;"><i>Payable to</i></th> <th style="text-align: left; padding: 2px;"><i>Net</i></th> <th style="text-align: left; padding: 2px;"><i>VAT</i></th> <th style="text-align: left; padding: 2px;"><i>Gross</i></th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">J Slack</td> <td style="padding: 2px;">Salary</td> <td style="padding: 2px;"></td> <td style="padding: 2px;">£397.00</td> </tr> <tr> <td style="padding: 2px;">J Slack</td> <td style="padding: 2px;">Admin Allowance</td> <td style="padding: 2px;"></td> <td style="padding: 2px;">£26.00</td> </tr> <tr> <td style="padding: 2px;">HMRC</td> <td style="padding: 2px;">PAYE</td> <td style="padding: 2px;"></td> <td style="padding: 2px;">£99.25</td> </tr> <tr> <td style="padding: 2px;">Charlton Baker</td> <td style="padding: 2px;">Preparation of payroll annual fee of £259.20; paid via monthly DD</td> <td style="padding: 2px;">£18</td> <td style="padding: 2px;">£3.60</td> <td style="padding: 2px;">£21.60</td> </tr> <tr> <td style="padding: 2px;">ICO</td> <td style="padding: 2px;">Data Protection</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;">£35.00</td> </tr> <tr> <td style="padding: 2px;"><b>TOTAL</b></td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;"><b>£578.85</b></td> </tr> <tr> <td colspan="5" style="padding: 2px;">Inter account transfer:</td> </tr> <tr> <td style="padding: 2px;">Date:</td> <td style="padding: 2px;">n/a</td> <td style="padding: 2px;">Amount:</td> <td colspan="2" style="padding: 2px;"></td> </tr> </tbody> </table>	<i>Payable to</i>	<i>Net</i>	<i>VAT</i>	<i>Gross</i>	J Slack	Salary		£397.00	J Slack	Admin Allowance		£26.00	HMRC	PAYE		£99.25	Charlton Baker	Preparation of payroll annual fee of £259.20; paid via monthly DD	£18	£3.60	£21.60	ICO	Data Protection			£35.00	<b>TOTAL</b>				<b>£578.85</b>	Inter account transfer:					Date:	n/a	Amount:		
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147/24/25	<b>Items to be considered for the agenda for the next meeting and questions to the Council</b> (a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given).
148/24/25	<b>Key messages:</b> BKV Working Group dates Parish Plan ideas APM Date
	<b>Date of next meeting:</b> Monday 7th April 2025 7:00pm in Worton Village Hall.

DRAFT

Signed: .....

Date: .....