

Worton Parish Council

To: **Members of the Council**

You are summoned to attend the **MONTHLY MEETING OF THE WORTON PARISH COUNCIL** at Worton Village Hall, on **Thursday 29th May at 6:30pm**

Press & Public are invited to attend.

AGENDA

1. Election of Chairman

- To elect a Chair of the Parish Council for the year 2025/2026

2. Declaration of acceptance of office

To receive the Chairman's Declaration of Acceptance of Office, or if not then received, to decide when it shall be received.

3. Election of Vice-Chairman

To elect a Vice-Chair of the Parish Council for the year 2025/2026.

4. Declaration of acceptance of office

To receive the Vice-Chairman's Declaration of Acceptance of Office, or if not then received, to decide when it shall be received.

5. Declaration of acceptance of office for all Councillors elected at the May 2025 election

To receive The Declaration of Acceptance of Office from all newly elected Councillors, if not then received, to decide when it shall be received.

6. Apologies for Absence

To receive apologies for absence and consider reason for non-attendance.

7. Declarations of Interest and Dispensations to Participate

- a) To receive declarations of in in respect of matters contained in this agenda
- b) To receive any dispensation requests

8. Minutes of meeting held on Monday 7th April 2025

To resolve that the minutes of the meeting held on 7th April 2025 be signed as a correct record.

9. Open sessions on matters set out below:

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda

10. Wiltshire Councillor's Report

Tamara Reay

11. Councillor Vacancies

To discuss and agree the process for the co-option of new councillors to fill the 6 vacancies

Chairman: Barry Devine 1 Cedar Close, Worton, Devizes SN10 5SD

Clerk: Jules Slack

E: clerk@worton.org.uk

T: 07515 796444

W: worton.org.uk

12. Planning

a). To consider the following applications:

App number	Address	Description
PL/2025//04029	Malthouse Yard, 65 High Street, Worton SN10 5RU	Raising crowns and reducing height of Beech and Holly Trees No Objection

b) to note the following decisions:

App number	Address	Description
PL/2025/02649	Hurst Farm, Worton SN10 5UN	Change of use from agricultural building as permitted under PL/2024/11193 Approve with Conditions

13. Urgent Communications

- Church Wall / signage update

14. Finance (MP)

- To agree monthly bank reconciliation
- To authorise the following payments
- To receive and note the Annual Internal Audit Report
- To approve and sign the Annual Governance Statement 2024/2025
- To approve and sign the Accounting Statements of 2024/2025
- To approve the dates for the period for the exercise of public rights

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
J Slack	Salary			397.00
HMRC	PAYE			99.25
J Slack	Admin Allowance			26.00
Charlton Baker	Preparation of payroll annual fee; paid via monthly DD	18	3.60	21.60
David Pilbeam	Concrete for Jubilee signs			22.50
Andrew Bonfield	Costs for repairs to benches		32.65	199.69
TOTAL				766.04
Inter account transfer:				
Date:	n/a	Amount:		

13. Items to be considered for the agenda for the next meeting and questions to the Council (a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given)

14. Dates of next meetings: Monday 9th June 2025, 7:00pm Worton Village Hall