

# Worton Parish Council

To: **Members of the Council**

You are summoned to attend the **MONTHLY MEETING OF THE WORTON PARISH COUNCIL** at Worton Village Hall, on Monday 9<sup>th</sup> June at 7:00pm.

Press & Public are invited to attend.

## AGENDA

- 1. To receive apologies for absence**
- 2. Declaration of members interests**  
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 3. Minutes of meetings held on 29<sup>th</sup> May 2025**  
To resolve that the minutes of the meeting of the Council held on 29th May 2025 to be signed as a correct record.
- 4. Co-option of new members**  
To receive the nominations for co-option as members of the Worton Parish Council.
- 5. Declaration of Acceptance of Office**  
To receive The Declaration of Acceptance of Office for newly co-opted members of Worton Parish Council.
- 6. Election of Vice Chairman**  
To elect a Vice-Chair of the Parish Council.
- 7. Open Session on matters set out below**  
Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.
- 8. Wiltshire Councillors report**
- 9. To Approve and Adopt the Standing Orders of Worton Parish Council**
- 10. To Approve and Adopt the Financial Regulations of Worton Parish Council**
- 11. To review and re-affirm the Health and Safety statement**
- 12. Transport and Road Safety**
  - a) Update on High Street Traffic Calming Scheme
- 13. Leisure Facilities, Appearance and Environment**
  - a) Update on Best Kept Village

---

Chairman: Barry Devine 1 Cedar Close, Worton, Devizes SN10 5SD

Clerk: Jules Slack

E: [clerk@worton.org.uk](mailto:clerk@worton.org.uk)

T: 07515 796444

W: [worton.org.uk](http://worton.org.uk)

## 14. Planning

a). To consider the following applications:

App number	Address	Description
PL/2025/04428	Christ Church, Worton	Proposed rebuilding of collapsed boundary retaining wall to church
PL/2025/04630	Cambria House, 107 High Street, Worton	Proposed work to trees in a conservation area. T1 Willow tree – dismantle to ground level.
PL/2025/04013	Agra Farm, Seend Road, Worton	Proposal for direct field access off Seend Road to allow agricultural vehicles to exit the highway while unlocking the gates. Proposal is to pave and formalise the access
PL/2025/04644	Sandleaze Farm, High Street, Worton	Erection of residential development sale signage and knee rail

b) to note the following decisions:

App number	Address	Description
PL/2025/		

## 15. Draft Parish Plan

To review the attached draft Parish Plan and consider next steps

## 16. Communications

- a) Community Fund request from the Church – deferred to July
- b) Parish Council Grant request from the Church – deferred to July
- c) Any other communication received:
  - Wiltshire Council and EA meeting took place on 06/06/23 – MP to update
  - Solar Farm comments - NS

## 17. Finance (MP)

- a) To receive and note the Annual Internal Audit Report
- b) To approve the dates for the period for the exercise of public rights
- c) To authorise the following payments

Payable to	Description	Amount	Budget Category
J Slack	Salary	£397	Salary
HMRC	Admin Allowance	£26	Salary
Charlton Baker	Preparation of payroll annual fee. Paid monthly via DD	£21.60	Salary
Mark Goddard Landscaping	Grass cutting of Sandleaze Playing Field, Whatleys Close, Cuckolds Green	£1,014	Grounds Maintenance
Auditing Solutions Ltd	Internal Audit Service	£420	Administration
CPRE	Membership	£60	Administration
<b>TOTAL</b>		<b>£1,938.60</b>	

## 18. Items to be considered for the agenda for the next meeting

To be reviewed and agreed at the July meeting:

- Members appointments to work streams and responsibilities
- To agree councillors responsibilities to outside bodies

- Highways and Road Safety (to include LHFIG, Parish Steward, Speedwatch, SIDS, Gully Cleaning, Traffic Calming and Road Safety Project Projects)
- Rights of Way (to include Footpaths, Signposts, Footpath Trail, Dog and Waste Bins)
- Sandlease Leisure Area (to include New Play Equipment, Sports Field Improvements, Parish Plan Projects)
- Village Maintenance (to include Best Kept Village, Wellies Working Group, Defibrillator, Bus Stops, Village Benches, Play Area Safety Inspections)
- Internal Governance (to include Internal Auditor, Contracts, Administration Project, Area Board)
- Liaison with other organisations such as Village Hall Trustees, Marston Parish Council, School, Gardening Club

**19. Dates of next meetings:** Monday 7<sup>th</sup> July , 7:00pm Worton Village Hall

## **20. Key Messages**