

**Minutes of Worton Parish Council held on Monday 3<sup>rd</sup> February 2025 in Worton Village Hall at 7:00pm.**

**Present:** Cllr Barry Devine (BD Chair), Richard Slack (RS), Cllr Malcolm Powell (MP), Cllr Patricia Goodenough (PG), Cllr Nick Stokes (NS), Cllr Chris Collins (CC), Cllr Anthony Higgins (AH), Cllr Dickie Parsons (DP), Cllr Rob Goss (RG)

**Also present:** Cllr Tamara Reay, Bob Mitchell, Lionel Dawson, Christine Johnson

125/24/25	<b>Apologies for absence:</b> N/A										
126/24/25	<p><b>Declaration of members interests</b> RS declared an interest in the Clerk's salary and maintains his position of not participating on discussions and approvals of payments to the Clerk.</p>										
127/24/25	<p><b>Minutes of meeting held on Monday 5<sup>th</sup> January</b>, proposed by PG seconded by AH, and agreed by all that the minutes were an accurate record. The minutes were signed.</p>										
	<p><b>The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.</b></p>										
128/24/25	<p><b>Wiltshire Councillor's Report – TR</b> Elections to go ahead as planned in May. 25/26 Budget has been set and will be confirmed asap.</p>										
129/24/25	<p><b>Transport and Road Safety (RS/DP)</b> Drains and gullies – Clerk to contact Wiltshire Council regarding priority cleaning service for parts of the High Street. Work to centre of High Street is due to start at end of June 2025. Drawing of placement of new crossings to be sent to LD for publication in The Bridge.</p>										
130/24/25	<p><b>Leisure Facilities, Appearance and Environment (MP/NS/RG/CC)</b> Best Kept Village (BKV) application form – paperwork to be completed for next meeting for PC agreement. Bus shelters to be repainted and repaired, benches to be inspected. Next open meeting on Saturday 22<sup>nd</sup> March at the Village Hall to encourage more participants. Working groups 26/27<sup>th</sup> April and 10/11<sup>th</sup> May and possibly one after depending on when judging takes place. Funds from Newlands Homes confirmed at £300 to be paid to Parish Council. Newland Homes development to be excluded as building work will still be ongoing.</p>										
131/24/25	<p><b>Planning (DP/NS)</b></p> <table border="1"> <thead> <tr> <th>App number</th> <th>Address</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>PL/2025/00542</td> <td>The Briards, 98 High Street, Worton SN10 5SE</td> <td>Notification of proposed works to trees in conservation area. NO OBJECTION</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		App number	Address	Description	PL/2025/00542	The Briards, 98 High Street, Worton SN10 5SE	Notification of proposed works to trees in conservation area. NO OBJECTION			
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Signed: .....

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132/24/25	<p><b>Community and Learning</b> Parking at Sandleaze - car park owned by Housing Association. Clerk to speak to HA regarding abandoned van and state of car park.</p>																																													
133/24/25	<p><b>Communications</b> Church Wall – awaiting official permission to go ahead with the repairs. Funding to be confirmed.</p>																																													
134/24/25	<p><b>Finance</b></p> <p>a) Agreed financial summary as at 31/12/24. In summary: The allocation of reserves for 2025/26 was discussed. Due to the recent receipt of CIL funds it was agreed that these funds would be used first for current village infrastructure projects and existing older reserves held for future parish council liabilities and other projects as required. Current village infrastructure projects include Traffic Calming, Village Maintenance, Footpath and Playing Field improvements. The Parish Plan will be developed over the coming months to agree the scope of the work and allocate funds accordingly.</p> <p>b) Agreed quote from Mark Goddard £3,208.80. (Ensure he is aware of BKV timings). Proposed BD and seconded CC</p> <p>c) Finance: PG proposed, RG seconded the following payments:</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th></th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>J Slack</td> <td>Salary</td> <td></td> <td></td> <td>£397.00</td> </tr> <tr> <td>J Slack</td> <td>Admin Allowance</td> <td></td> <td></td> <td>£26.00</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td></td> <td>£99.25</td> </tr> <tr> <td>Charlton Baker</td> <td>Preparation of payroll annual fee of £259.20; paid via monthly DD</td> <td>£18</td> <td>£3.60</td> <td>£21.60</td> </tr> <tr> <td>WMVH</td> <td>Quarterly hire</td> <td></td> <td></td> <td>£60.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td></td> <td></td> <td><b>£841.45</b></td> </tr> <tr> <td colspan="5">Inter account transfer:</td> </tr> <tr> <td>Date:</td> <td>n/a</td> <td>Amount:</td> <td colspan="2"></td> </tr> </tbody> </table>	Payable to		Net	VAT	Gross	J Slack	Salary			£397.00	J Slack	Admin Allowance			£26.00	HMRC	PAYE			£99.25	Charlton Baker	Preparation of payroll annual fee of £259.20; paid via monthly DD	£18	£3.60	£21.60	WMVH	Quarterly hire			£60.00	<b>TOTAL</b>				<b>£841.45</b>	Inter account transfer:					Date:	n/a	Amount:		
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135/24/25	<p><b>Items to be considered for the agenda for the next meeting and questions to the Council</b> (a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given).</p> <ul style="list-style-type: none"> <li>- BKV entry</li> <li>- Parish Plan to be developed at APM</li> <li>- Agree dates for APM in line with next elections</li> </ul>																																													
136/24/25	<p><b>Key messages:</b></p>																																													
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