

**Minutes of Worton Annual Parish Council held on Monday 7<sup>th</sup> July 2025 in Worton Village Hall at 7:00pm.**

**Present:** Cllr Malcolm Powell (MP), Cllr Chris Collins (CC), Cllr Nick Stokes (NS), Ed Marks (EM), Brian Badge (BB), Anthony Higgins (AH)

**Also present:** Cllr Tamara Reay, Bob Mitchell, Christine Purchas, Patricia Goodenough, Greta Hutchinson.

<b>044/25/26</b>	<b>To receive apologies for absence</b> Cllr Dickie Parsons, Cllr Richard Slack, Cllr David Johnson	
<b>045/25/26</b>	<b>Declaration of Members Interests</b> NA	
<b>046/25/26</b>	<b>Minutes of meeting held on 9<sup>th</sup> June 2025</b> Proposed CC Seconded BB	
<b>047/25/26</b>	<b>Open session on the matters set out below</b>	
<b>048/25/26</b>	<p><b>Wiltshire Councillor's Report</b></p> <p>Potterne Park Farm Solar application – additional steps and processes to be undertaken before final decision is taken.</p> <p>Poulshot Solar application – extraordinary meeting taking place 29<sup>th</sup> July or 5<sup>th</sup> August, TR suggested a member of the PC attends.</p> <p>Mill Leat – no further update</p> <p>Vodafone connection issues, TR to follow up.</p> <p>High Street calming scheme – TR to confirm what route the local bus 76 will be taking during the works.</p>	
<b>049/25/26</b>	<p><b>Transport and Road Safety</b></p> <p>Update on High Street Traffic Calming Scheme – no further update at this time. 11<sup>th</sup> August confirmed as start date for work.</p> <p>RS to contact Gareth Rogers to confirm if entire or partial closure of road during works.</p>	
<b>050/25/26</b>	<p><b>Leisure Facilities, Appearance and Environment</b></p> <p>BKV – no news, deferred to September meeting.</p>	
<b>051/25/26</b>	<p><b>Planning (DP/NS)</b></p> <p>a) To consider the following applications:</p>	
	<b>App number</b>	<b>Address</b>
	PL/2025/03040	Hope Cottage, 124 High Street, Worton SN105SE
		Alterations to existing garage including raising roof and garage extension. NO OBJECTION

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	PL/2025/05183	Hope Cottage, High Street, Worton SN105SE	Render the front / south elevation OBJECTION – Agree with conservation officer that bricks should be repaired not rendered.						
	PL/2025/04865	Southcroft, South Cross Lane, Worton	Full planning permission. Proposed agricultural barn. OBJECTION Barn is large already and dominates the landscape from Worton. Contrary to the application it can be seen from the road.						
	PL/2024/11631	Townsend Farm, Poulshot SN10 5UN	Full planning permission. Installation of solar farm. OBJECTION – NS to attend to extraordinary meeting.						
	PL/2025/	Princes Hill, High Street, Worton	To remove Leylandii conifer trees. NO OBJECTION						
<p>b) To note the following decisions:</p> <table border="1"> <tr> <td>PL/2025/02801</td><td>Hurst Farm, Cheverell Road, Worton SN10 5UN</td><td>Associated operational development to facilitate the change of use from agricultural building to B8. Approved with conditions</td></tr> <tr> <td>PL/2025/04630</td><td>Cambria House, 107 High Street, Worton SN10 5RU</td><td>Proposed works to trees in conservation area. No Objection</td></tr> </table>				PL/2025/02801	Hurst Farm, Cheverell Road, Worton SN10 5UN	Associated operational development to facilitate the change of use from agricultural building to B8. Approved with conditions	PL/2025/04630	Cambria House, 107 High Street, Worton SN10 5RU	Proposed works to trees in conservation area. No Objection
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052/25/26	<p><b>Councillor Responsibility Allocation</b></p> <p>Highways and Road Safety – Cllr Richard Slack, Cllr Anthony Higgins, Cllr Dickie Parsons</p> <p>Rights of Way –Cllr Malcolm Powell, Cllr David Johnson</p> <p>Sandleaze Leisure Area - Team</p> <p>Village Maintenance – Cllr Chris Collins, Cllr Nick Stokes, Cllr Ed Marks</p> <p>Internal Governance – Cllr Ed Marks, Cllr Malcolm Powell</p> <p>Liaison with other organisations: - Cllr Nick Stokes, Cllr Ed Marks, Cllr Brian Badge</p>								
053/25/26	<p><b>Draft Parish Plan</b></p> <p>Potential Projects:</p> <p>Traffic calming scheme for Sandleaze end of village..</p> <p>30 mph roundels to be redone to be made more obvious at East end of village.</p> <p>Sandleaze play area to be improved with more equipment for younger children.</p> <p>Sandleaze Sports Ground – suggested skate park, BMX track, benches, picnic tables</p> <p>Landscape and boundary improvements between Sandleaze and new development.</p> <p>Improving footpath from church to Sandleaze.</p> <p>Produce footpath trail and create history leaflet with map.</p> <p>Purchase of new dog bins.</p> <p>Whatleys – possible football goal and high fences.</p> <p>BKV preparation for next year.</p>								

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054/25/26	<b>Review and Allocate Reserve Funds</b> Adopted and agreed as attached.																																								
055/25/26	<p><b>Finance</b></p> <p>a) To review and approve the Parish Accounts as at June 2025. Proposed by NS and seconded by AH.</p> <p>b) To authorise the following payments. proposed, seconded the following payments:</p> <table border="1"> <thead> <tr> <th><b>Payable to</b></th><th><b>Description</b></th><th><b>Amount</b></th><th><b>Budget Category</b></th></tr> </thead> <tbody> <tr> <td>J Slack</td><td>Salary</td><td>£397.00</td><td>Salary</td></tr> <tr> <td>J Slack</td><td>Admin Allowance</td><td>£26.00</td><td>Administration</td></tr> <tr> <td>HMRC</td><td>PAYE</td><td>£99.25</td><td>Salary</td></tr> <tr> <td>Charlton Baker</td><td>Preparation of payroll annual fee of £259.20; paid via monthly DD</td><td>£21.60</td><td>Administration</td></tr> <tr> <td>Community First</td><td>Insurance Renewal</td><td>£436.54</td><td>Administration</td></tr> <tr> <td>CPRE</td><td>Membership</td><td>£60</td><td>Administration</td></tr> <tr> <td>Worton and Marston Parochial Church Council</td><td>Grant request for repair of Church Wall</td><td>£2,000</td><td>Community Fund</td></tr> <tr> <td>Worton and Marston Parochial Church Council</td><td>Grant request for repair of Church Wall</td><td>£3,000</td><td>CIL Reserves</td></tr> <tr> <td><b>TOTAL</b></td><td></td><td><b>£6,040.39</b></td><td></td></tr> </tbody> </table>	<b>Payable to</b>	<b>Description</b>	<b>Amount</b>	<b>Budget Category</b>	J Slack	Salary	£397.00	Salary	J Slack	Admin Allowance	£26.00	Administration	HMRC	PAYE	£99.25	Salary	Charlton Baker	Preparation of payroll annual fee of £259.20; paid via monthly DD	£21.60	Administration	Community First	Insurance Renewal	£436.54	Administration	CPRE	Membership	£60	Administration	Worton and Marston Parochial Church Council	Grant request for repair of Church Wall	£2,000	Community Fund	Worton and Marston Parochial Church Council	Grant request for repair of Church Wall	£3,000	CIL Reserves	<b>TOTAL</b>		<b>£6,040.39</b>	
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056/25/26	<p><b>Communications</b></p> <p>Community Fund request: £2,000 for the repair of the Church Wall Parish Council Grant request: £3,000 for the repair of the Church Wall Unanimously agreed by Parish Council.</p> <p>Heath Hollow allotment – Larry Parker provided written update on new fencing, site to visited by PC.</p>																																								
057/25/26	<p><b>Items to be considered for the agenda for the next meeting and questions to the Council:</b></p> <p>BKV update Bus shelter improvement Update on Parish Plan</p>																																								
	<b>Date of next meeting:</b> Monday 1 <sup>st</sup> September 7:00pm Worton Village Hall.																																								
	<p><b>Key Messages:</b></p> <p>28<sup>th</sup> – 30<sup>th</sup> July – work on Norney Bridge 1<sup>st</sup> September – work on Bolt Cottqge 3<sup>rd</sup> September – work starts on Black Dog.</p>																																								

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