

Minutes of Worton Annual Parish Council held on Monday 9th June 2025 in Worton Village Hall at 7:00pm.

Present: Cllr Malcolm Powell (MP), Cllr Chris Collins (CC), Cllr Nick Stokes (NS)

Also present: Cllr Tamara Reay, Bob Mitchell, Richard Slack, Anthony Higgins, David Johnson, Brian Badge, Christine Purchas, June Mason

026/25/26	To receive apologies for absence Dickie Parsons, Ed Marks who are both interested in being co-opted
027/25/26	Declaration of Members Interests NA
028/25/26	Minutes of meeting held on 29th May 2025 Proposed NS Seconded CC
029/25/26	Co-option of new members Richard Slack, David Johnson, Brian Badge, Anthony Higgins, Dickie Parsons, Ed Marks. Proposed by MP and seconded by NS
030/25/26	Declaration of Acceptance of Office Signed by RS, DJ, BB, AH and DP and EM to be emailed acceptance forms.
031/25/26	Election of Vice-Chair Richard Slack voted in. Proposed by NS and seconded by CC.
032/25/26	Open session on the matters set out below Traffic accident on High Street raised by Christine Purchas.
033/25/26	Wiltshire Councillor's Report Update on One Tree Hill solar planning application refused. NS to prepare comment for Poulshot Solar Farm regarding moving of equipment from Melksham to Potterne Wick through Worton. Update on roof-top solar solutions with group purchasing options. Council has launched air quality monitoring system, two in Devizes, communities can apply to have monitors. Worton to consider applying for use of one of monitors.
034/25/26	To approve and adopt the standing orders of Worton Parish Council No changes, proposed MP and seconded by RS
035/25/26	To approve and adopt the financial regulations of Worton Parish Council No changes, proposed MP and seconded by DJ
036/25/26	To review and adopt the Health and Safety statement Approved, proposed MP and seconded by NS
037/25/26	Transport and Road Safety Update on High Street Traffic Calming Scheme - RS 11 th August confirmed as start date for work. Residents who will be affected by build out to be contacted again. RS to contact Gareth Rogers to confirm if entire or partial closure of road during

Signed:

Date:

	works.																				
038/25/26	<p>Leisure Facilities BKV announcement expected shortly.</p>																				
039/25/26	<p>Planning (DP/NS) a) To consider the following applications:</p> <table border="1"> <thead> <tr> <th>App number</th> <th>Address</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>PL/2025/04428</td><td>Christ Church, Worton</td><td>Proposed rebuilding of collapsed boundary retaining wall to church NO OBJECTION</td></tr> <tr> <td>PL/2025/04630</td><td>Cambria House, 107 High St, Worton</td><td>Proposed work to trees in a conservation area. T1 Willow – dismantle to ground level NO OBJECTION</td></tr> <tr> <td>PL/2025/04013</td><td>Agra Farm, Seend Road, Worton</td><td>Proposal for direct field access off Seend Rd. NO OBJECTION</td></tr> </tbody> </table> <p>b) To note the following decisions:</p> <table border="1"> <tr> <td>PL/2024/07962</td> <td>Sandleaze Farm, High Street, Worton</td> <td>Demolition of existing bungalow and erection of 2 details dwellings. Approved with conditions</td> </tr> </table>	App number	Address	Description	PL/2025/04428	Christ Church, Worton	Proposed rebuilding of collapsed boundary retaining wall to church NO OBJECTION	PL/2025/04630	Cambria House, 107 High St, Worton	Proposed work to trees in a conservation area. T1 Willow – dismantle to ground level NO OBJECTION	PL/2025/04013	Agra Farm, Seend Road, Worton	Proposal for direct field access off Seend Rd. NO OBJECTION	PL/2024/07962	Sandleaze Farm, High Street, Worton	Demolition of existing bungalow and erection of 2 details dwellings. Approved with conditions					
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040/25/26	<p>Draft Parish Plan Villagers invited to put forward suggestions over the coming months. DJ suggested producing a village design statement.</p>																				
041/25/26	<p>Communications a) Community Fund – request from church deferred to July b) Parish Council Grant - request from church deferred to July c) MP - Wiltshire Council / EA meeting update regarding fixing of Mill Leat above Reybridge.</p>																				
042/25/26	<p>Finance</p> <p>a) To receive and note the Annual Internal Audit Report b) To approve the dates for the period for the excise of public rights from Tuesday 1st July to Monday 11th August. c) To authorise the following payments. CC proposed, DJ seconded the following payments:</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th>Description</th> <th>Amount</th> <th>Budget Category</th> </tr> </thead> <tbody> <tr> <td>J Slack</td> <td>Salary</td> <td>£397.00</td> <td>Salary</td> </tr> <tr> <td>J Slack</td> <td>Admin Allowance</td> <td>£26.00</td> <td>Administration</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£99.25</td> <td>Salary</td> </tr> <tr> <td>Charlton Baker</td> <td>Preparation of payroll annual fee of £259.20; paid via monthly DD</td> <td>£21.60</td> <td>Administration</td> </tr> </tbody> </table>	Payable to	Description	Amount	Budget Category	J Slack	Salary	£397.00	Salary	J Slack	Admin Allowance	£26.00	Administration	HMRC	PAYE	£99.25	Salary	Charlton Baker	Preparation of payroll annual fee of £259.20; paid via monthly DD	£21.60	Administration
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	Mark Goddard Landscaping	Grass cutting of Sandleaze, Whatleys Close, Cuckolds Green	£1,014	Grounds Maintenance	
	Auditing Solutions Ltd	Internal Audit Service	£420	Audit	
	TOTAL		£1,977.85		
043/25/26	Items to be considered for the agenda for the next meeting and questions to the Council:				
	<ul style="list-style-type: none"> - Members appointments to work streams and responsibilities - To agree councillor's responsibilities to outside bodies <ul style="list-style-type: none"> o Highways and Road Safety (to include LHFIG, Parish Steward, Speedwatch, SIDS, Gully Cleaning, Traffic Calming and Road Safety Project Projects) o Rights of Way (to include Footpaths, Signposts, Footpath Trail, Dog and Waste Bins) o Sandleaze Leisure Area (to include New Play Equipment, Sports Field Improvements, Parish Plan Projects) o Village Maintenance (to include Best Kept Village, Wellies Working Group, Defibrillator, Bus Stops, Village Benches, Play Area Safety Inspections) o Internal Governance (to include Internal Auditor, Contracts, Administration Project, Area Board) o Liaison with other organisations such as Village Hall Trustees, Marston Parish Council, School, Gardening Club - 				
	Date of next meeting: Monday 7 th July 7:00pm Worton Village Hall. Monday 1 st September 7:00pm.				
	Key Messages:				
	<ul style="list-style-type: none"> - Update road safety – RS to forward to MP - WhatsApp Group to be set up for Councillors - Set up emails for new councillors: David Johnson, Brian Badge and Ed Marks 				

Signed:

Date: