

Minutes of Worton Annual Parish Council held on Thursday 29th May 2025 in Worton Village Hall at 7:00pm.

Present: Cllr Malcolm Powell (MP, Cllr Chris Collins (CC), Cllr Nick Stokes (NS)

Also present: Cllr Tamara Reay, Bob Mitchell, Richard Slack, Anthony Higgins

012/25/26	Election of Chairman Malcolm Powell elected as Chair of the Parish Council for year 2025/2026, proposed by NS and seconded by CC.		
013/25/26	Declaration of Acceptance of Office Accepted, signed and noted.		
014/25/26	Election of Vice-Chairman Deferred to next meeting 09/06/25		
015/25/26	Declaration of Acceptance of Office for all Councillors elected at the May 2025 election Received from Cllr Nick Stokes and Cllr Chris Collins		
016/25/26	Apologies for Absence All members present.		
017/25/26	Declaration of Interests and Dispensations to Participate NA		
018/25/26	Minutes of meeting held on Monday 7th April 2025 Proposed and signed as a correct record by MP		
019/25/26	Open sessions on matters set out below Church wall planning application has gone in, PC funding request and Community fund request to be looked at in the next meeting.		
020/25/26	Wiltshire Councillor's Report TR confirmed she is no longer part of the Cabinet but otherwise her position remains unchanged. TR to send details of Area Board Meetings at Needham House. Member of PC ideally to attend these meetings. Update on breach of the bank between Worton & Marston. MP to attend meeting with Wiltshire Council and EA at Charlie Milton's house regarding this.		
021/25/26	Councillor Vacancies Co-option of new councillors will take place on Monday 9 th June.		
022/25/26	Planning (DP/NS)		
	App number	Address	Description
	PL/2025/04029	Malthouse Yard, 65 High Street, Worton	Raising crowns and reducing height of Beech and Holly Trees NO OBJECTION

Signed:

Date:

023/25/26	Urgent Communications Bob Mitchell confirmed that new signage is now in place for the Temporary Closure of Footpath 13.																																								
024/25/26	Finance a) Agreed monthly bank reconciliation – MP b) To receive and note the Annual Internal Audit Report – deferred to 09/06/25 meeting. c) Approved and signed the Annual Governance Statement 2024/2025 - MP d) Approved and signed the Accounting Statements of 2024/2025 - MP e) To approve the dates for the period for the excise of public rights. To be confirmed at the 09/06/2025 meeting. f) Finance: MP proposed, CC seconded the following payments: <table><tr><th>Payable to</th><th></th><th>Net</th><th>VAT</th><th>Gross</th></tr><tr><td>J Slack</td><td>Salary</td><td></td><td></td><td>£397.00</td></tr><tr><td>J Slack</td><td>Admin Allowance</td><td></td><td></td><td>£26.00</td></tr><tr><td>HMRC</td><td>PAYE</td><td></td><td></td><td>£99.25</td></tr><tr><td>Charlton Baker</td><td>Preparation of payroll annual fee of £259.20; paid via monthly DD</td><td>£18</td><td>£3.60</td><td>£21.60</td></tr><tr><td>David Pilbeam</td><td>Concrete for Jubilee signs</td><td></td><td></td><td>£22.50</td></tr><tr><td>Andrew Bonfield</td><td>Costs for repairs to benches in bus shelters for BKV</td><td></td><td></td><td>£199.69</td></tr><tr><td>TOTAL</td><td></td><td></td><td></td><td>£766.04</td></tr></table>	Payable to		Net	VAT	Gross	J Slack	Salary			£397.00	J Slack	Admin Allowance			£26.00	HMRC	PAYE			£99.25	Charlton Baker	Preparation of payroll annual fee of £259.20; paid via monthly DD	£18	£3.60	£21.60	David Pilbeam	Concrete for Jubilee signs			£22.50	Andrew Bonfield	Costs for repairs to benches in bus shelters for BKV			£199.69	TOTAL				£766.04
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025/25/26	Items to be considered for the agenda for the next meeting and questions to the Council: <ul style="list-style-type: none">- Co-option of new members- Declaration of acceptance- Election of vice-chair- Agree responsibilities for councillors once elected in July meeting- Update from Wiltshire Council on traffic calming in village																																								
	Date of next meeting: Monday 9 th June 7:00pm Worton Village Hall																																								

Signed:

Date: