

**Minutes of Worton Annual Parish Council held on Monday 1<sup>st</sup> September 2025 in Worton Village Hall at 7:00pm.**

**Present:** Cllr Malcolm Powell (MP), Cllr Richard Slack (RS), Cllr Dickie Parsons (DP), Cllr Chris Collins (CC), Cllr Nick Stokes (NS), Ed Marks (EM), Brian Badge (BB), Cllr David Johnson (DJ)

**Also present:** Cllr Tamara Reay, Bob Mitchell, Christine Purchas, Patricia Goodenough,

<b>058/25/26</b>	<b>To receive apologies for absence</b> Cllr Anthony Higgins, Cllr Ed Marks
<b>059/25/26</b>	<b>Declaration of Members Interests</b> NA
<b>060/25/26</b>	<b>Minutes of meeting held on 7<sup>th</sup> July 2025</b> Approved by CC and seconded NS
<b>061/25/26</b>	<b>Open session on the matters set out below</b> Church wall update – waiting for the start date from the builders.
<b>062/25/26</b>	<b>Wiltshire Councillor's Report</b>  Black Dog, works to start imminently. C20 and Broadway closures inevitable. TR will keep PC informed where relevant. Winter preparedness - salt bins Flood workshops in Marlborough and Salisbury. Townsend Farm - meeting date to be confirmed.
<b>063/25/26</b>	<b>Transport and Road Safety</b>  Update on High Street Traffic Calming Scheme – - Feedback to council on timings. By time we had received dates, the plans had changed not leaving us time to put in The Bridge - No signage on road to warn residents - Time taken – told 3 weeks, then 2 weeks and now in week 4 - Further work to be done, signage still needed  Traffic Survey request from Police Road Safety Officer – agreed.
	<b>WW2 Event Update</b>  WWII event – taking place on Saturday 6 <sup>th</sup> September. DJ has key for Whatleys Close to access the field and trim and tidy.
<b>064 /25/26</b>	<b>Leisure Facilities, Appearance and Environment</b>  Maintenance of WORT11 from Church to Raybridge – EM to complete. Maintenance of hedgerows at Sandleaze & Whatleys - Parish Council (MP) to ask Rob Goss to get tractor in to trim hedges. Primrose Rise – who is responsible for looking after the grassland once the development is complete.  Best Kept Village – report discussed and agreed to enter again for next year.

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<b>065/25/26</b>	<b>Planning (DP/NS)</b> a) To consider the following applications:																										
	<b>App number</b>	<b>Address</b>	<b>Description</b>																								
	PL/2025/																										
b) To note the following decisions:																											
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<b>066/25/26</b>	<b>Parish Plan</b>  Parish Clerk to follow up on Section 106 funds from Wiltshire Council.  <b>Potential Projects:</b>  Paul Ganuszko (Teagan's father) to undertake a survey of how the play areas can be improved with more equipment for younger children. Sandleaze Sports Ground Landscape and boundary improvements between Sandleaze and new development. Improving footpath from church to Sandleaze. Produce footpath trail and create history leaflet with map. Purchase of new dog bins. Whatleys – possible football goal and high fences. BKV preparation for next year.																										
<b>067/25/26</b>	<b>Finance</b>  a) To review and approve the Parish Accounts as at 31 <sup>st</sup> July 2025. Proposed CC, seconded DJ b) Warranty extension for Elancity Speed Indicator Devices – decided against. Proposed CC, seconded MP																										

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	<p>c) Audit report and actions; MP to prepare report with actions  d) Internal HR group to be set up with EM and NP  e) To authorise the following payments. Proposed DJ, seconded BB.</p> <table border="1"> <thead> <tr> <th><b>Payable to</b></th><th><b>Description</b></th><th><b>Amount</b></th><th><b>Budget Category</b></th></tr> </thead> <tbody> <tr> <td>J Slack</td><td>Salary</td><td>£397.00</td><td>Salary</td></tr> <tr> <td>J Slack</td><td>Admin Allowance</td><td>£26.00</td><td>Administration</td></tr> <tr> <td>HMRC</td><td>PAYE</td><td>£99.25</td><td>Salary</td></tr> <tr> <td>Charlton Baker</td><td>Preparation of payroll annual fee of £259.20; paid via monthly DD</td><td>£21.60</td><td>Administration</td></tr> <tr> <td>Worton &amp; Marston Village Hall</td><td>Hire of Hall for monthly meetings in April, May (x2), June and July</td><td>£100</td><td>Administration</td></tr> <tr> <td><b>TOTAL</b></td><td></td><td><b>£643.80</b></td><td></td></tr> </tbody> </table>	<b>Payable to</b>	<b>Description</b>	<b>Amount</b>	<b>Budget Category</b>	J Slack	Salary	£397.00	Salary	J Slack	Admin Allowance	£26.00	Administration	HMRC	PAYE	£99.25	Salary	Charlton Baker	Preparation of payroll annual fee of £259.20; paid via monthly DD	£21.60	Administration	Worton & Marston Village Hall	Hire of Hall for monthly meetings in April, May (x2), June and July	£100	Administration	<b>TOTAL</b>		<b>£643.80</b>	
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068/25/26	<p><b>Communications</b></p> <p>Salt Bins – to be inspected by DJ  Flood Plan  Parish council email and website issues to be looked at by CC with Parish Clerk  Whats App group to be considered for Parish Council team  Policy Documents review – RS to check where updates required.</p>																												
069 /25/26	<p><b>Items to be considered for the agenda for the next meeting and questions to the Council:</b></p> <ul style="list-style-type: none"> <li>- Traffic calming</li> <li>- Sandleaze project</li> <li>- Maintenance update</li> <li>- BKV update / bus shelters</li> <li>- Update on Mill Road planning</li> </ul>																												
	<p><b>Date of next meeting:</b> Monday 6<sup>th</sup> October 7:00pm Worton Village Hall.</p>																												
	<p><b>Key Messages:</b></p> <ul style="list-style-type: none"> <li>- Traffic Calming</li> <li>- BKV</li> <li>- Playground plans / maintenance for Sandleaze and Whatleys</li> <li>- Bonfire Night warning</li> <li>- Reminder for no dogs in Whatleys</li> </ul>																												

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