

Worton Parish Council

To: Members of the Council

You are summoned to attend the MONTHLY MEETING OF THE WORTON PARISH COUNCIL at Worton Village Hall, on Monday 3rd November at 7:00pm.

Press & Public are invited to attend.

AGENDA

1. To receive apologies for absence

2. Declaration of members interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Minutes of meetings held on 6th October 2025

To resolve that the minutes of the meeting of the Council held on Monday 6th October to be signed as a correct record.

4. Open Session on matters set out below

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.

5. Wiltshire Councillors report

Tamara Reay to report.

6. Transport and Road Safety

- a. Traffic calming scheme update and correspondence received

7. Leisure Facilities, Appearance and Environment

- a. Hedge cutting quotations
- b. Best Kept Village. Form working group

8. Planning

a). To consider the following applications:

App number	Address	Description
PL/2025/07964	Hurst Farm, Cheverell Road, Worton	Conversion of redundant agricultural barn to a self-contained dwelling.
PL/2025/08058	Hurst Farm, Cheverell Road, Worton	Relocate existing commercial building and associated works

b) to note the following decisions:

App number	Address	Description
PL/2025/02379	Land High Street and Mill Lane, Worton	Erection of 7 dwellings, vehicular access and associated works.

Chairman: Malcolm Powell, Cedar Close, Worton, Devizes SN10 5SD

Clerk: Jules Slack

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		APPROVED with conditions
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9. Communications

- a) Newland Homes – maintenance of land / sales update / dog bin at entrance
- b) Land at Cedar Close – up for sale
- c) Townsend Solar Farm comments on construction traffic (to include TR)
- d) Charities Land – update, work due to commence in Spring 2026
- e) Inflatable sandbags – Robert Goss currently has them

10. Parish Plan

Sandleaze Project. Update and form working group.

11. Village Organisations Leaflet Drop

Form working group

12. Finance (MP)

- a) To review and approve the Parish Accounts as at 30th September 2025.
- b) VAT Returns
- c) External audit requirements for IT Policy to include email management, websites, compliance with GDPR and DPA
- d) To authorise the following payments:

Payable to	Description	Amount	Budget Category
J Slack	Salary	£397	Salary
J Slack	Admin Allowance	£26	Admin
HMRC	PAYE Tax	£99.20	Salary
Charlton Baker	Preparation of payroll annual fee. Paid monthly via DD	£21.60	Admin
Rospa Playsafety	Annual Inspection	£100.80	Grounds
TOTAL			

13. Administration

- a) Review Parish Council Policy Documents

14. Items to be considered for the agenda for the next meeting

To be reviewed and agreed at the December meeting

15. Dates of next meetings: TBC, due to clash with pub carols night. Monday xxx , 7:00pm Worton Village Hall

16. Key Messages