

Worton Parish Council

To: Members of the Council

You are summoned to attend the MONTHLY MEETING OF THE WORTON PARISH COUNCIL at Worton Village Hall, on Monday 8th December at 7:00pm.

Press & Public are invited to attend.

AGENDA

1. To receive apologies for absence

Cllr Chris Collins,

2. Declaration of members interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Minutes of meetings held on 3rd November 2025

To resolve that the minutes of the meeting of the Council held on Monday 3rd November to be signed as a correct record.

4. Open Session on matters set out below

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.

5. Wiltshire Councillors report

Tamara Reay to report.

6. Transport and Road Safety

7. Leisure Facilities, Appearance and Environment

8. Planning

a). To consider the following applications:

App number	Address	Description
PL/2025/08476	Land adjacent Hornby House, High St, Worton	Erection of residential dwelling with access, parking and landscaping

b) to note the following decisions:

App number	Address	Description

9. Communications

10. Parish Plan

Chairman: Malcolm Powell, Cedar Close, Worton, Devizes SN10 5SD

Clerk: Jules Slack

E: clerk@worton.org.uk

T: 07515 796444

W: worton.org.uk

Sandleaze Project. Update and form working group.

11. Village Organisations Leaflet Drop

Update and review application for Community Fund Grant

12. Finance (MP)

- a) To review and approve the Parish Accounts as at 30th November 2025.
- b) VAT Returns
- c) External audit requirements for IT Policy to include email management, websites, compliance with GDPR and DPA
- d) To authorise the following payments:

Payable to	Description	Amount	Budget Category
J Slack	Salary	£397	Salary
J Slack	Admin Allowance	£26	Admin
HMRC	PAYE Tax	£99.20	Salary
Charlton Baker	Preparation of payroll annual fee. Paid monthly via DD	£21.60	Admin
MacAfee	Laptop security	£29.99	Admin
TOTAL			

13. Administration

- a) Review Parish Council Policy Documents

14. Items to be considered for the agenda for the next meeting

To be reviewed and agreed at the January meeting

15. Dates of next meetings: Monday, 5th January 7:00pm Worton Village Hall

16. Key Messages