

Minutes of Worton Annual Parish Council held on Monday 6th October 2025 in Worton Village Hall at 7:00pm.

Present: Cllr Malcolm Powell (MP), Cllr Richard Slack (RS), Cllr Dickie Parsons (DP), Ed Marks (EM), Brian Badge (BB), Cllr David Johnson (DJ) Anthony Higgins (AH).

Also present: Bob Mitchell, Alun Newman (Worton & Marston Link), Jo Kidd

070/25/26	To receive apologies for absence. Cllr Nick Stokes & Cllr Chris Collins
071/25/26	Declaration of Members Interests RS reiterated his standing declaration relating to the Parish Clerk.
072/25/26	Minutes of meeting held on 1st September 2025 DJ updated on salt bins. 2 bins fill. Recommendation to install an additional bin in the vicinity of Primrose Close. Action on Parish Clerk to request from Wiltshire Council. Website – minutes and agendas resolved. Proposed by AH. Seconded by DJ. Agreed.
073/25/26	Open session on the matters set out below DJ updated on the Church Wall. Alun Newman promoted the benefits of the Link Scheme and advocated the benefits of volunteering. He asked the PC to consider how to improve communications in relation to the Link scheme.
074/25/26	Wiltshire Councillor's Report TR sent apologies (Conservative Party conference). Sent a written update on highways works in the local vicinity.
075/25/26	Transport and Road Safety Update on High Street Traffic Calming Scheme – MP introduced. Commented that the western build works well. The build by the pub does not seem to work so well. Lighting issue as the solar panel is shaded by the Grange trees. Gully appears to be blocked and leaves covering marking. Standing task for the Parish Steward. Eastern sign is obscured by the hedge. PC to discuss minor improvements. RS to talk to Wiltshire Council over metro counts in the centre of the village.
076/25/26	WW2 Event Update WWII event – took place on Saturday 6 th September.
077 /25/26	Leisure Facilities, Appearance and Environment

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	MP has requested parishioners to encourage hedges to be cut back. MP to ask Paul Hams for a quote to cut Sandleaze and Whatleys hedges. Best kept village. CPRE updating the scheme for 2026.													
078/25/26	<p>Planning.</p> <p>PL/2025/07896. Worton House. To reduce trees and fell one beech tree. No objections.</p>													
079/25/26	<p>Communications</p> <p>Roger Wilshire requesting gate removal at Gaisford Chase. Parish Clerk to reply saying we will look at gates as part of the Sandleaze project.</p> <p>Potential to consider an email database for communications.</p>													
080/25/26	<p>Parish Plan.</p> <p>Saturday 18th October. Meeting at Sandleaze at 11am to consider options for investing in play equipment.</p> <p>Section 106 funds – requirement to get an update from Wiltshire Council.</p>													
081/25/26	<p>WW2 / VJ Day event.</p> <p>400 people attended. £870 raised for local military charity/ £159 raised for village hall. £104 to be returned to the PC / Community Fund.</p>													
082/25/26	<p>Finance</p> <p>a) To review and approve the Parish Accounts as at 31st August 2025.</p> <p>EM:</p> <ul style="list-style-type: none"> Observed that the layout of the accounts could be clearer relating to whom payments are made (CIL payment to the Church Wall was paid to whom). Questioned whether we are getting good interest rates on bank accounts and Agreed to take on the internal audit. <p>Proposed EM, seconded DP</p> <p>b) Review of audit report completed.</p> <p>Actions: AGAR Part 3 needs to be published. MP to consider and recommend next steps on Clerks salary. PKF bill to be paid.</p> <p>c) Internal audit of accounts arranged. Actions MP / EM / Parish Clerk to agree next steps.</p> <p>d) To authorise the following payments. Proposed DP, seconded BB.</p>	<table border="1"> <thead> <tr> <th>Payable to</th> <th>Description</th> <th>Amount</th> <th>Budget Category</th> </tr> </thead> <tbody> <tr> <td>J Slack</td> <td>Salary</td> <td>£397.00</td> <td>Salary</td> </tr> <tr> <td>J Slack</td> <td>Admin Allowance</td> <td>£26.00</td> <td>Administration</td> </tr> </tbody> </table>	Payable to	Description	Amount	Budget Category	J Slack	Salary	£397.00	Salary	J Slack	Admin Allowance	£26.00	Administration
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	HMRC	PAYE	£99.25	Salary	
	Charlton Baker	Preparation of payroll annual fee of £259.20; paid via monthly DD	£21.60	Administration	
	Mark Goddard Landscaping	Grass cutting	£1014.00	Grounds	
	PKF	External Audit	£378.00	Administration	
	TOTAL		£1,557.80		
083/25/26	<p>Items to be considered for the agenda for the next meeting and questions to the Council:</p> <p>Best kept village. Parish plan – Sandleaze. Leaflet drop in the village to encourage engagement with community activities and volunteering. Discuss External Audit requirements for IT compliance in 2026 AGAR (new requirement).</p> <p>-</p>				
	<p>Date of next meeting: Monday 3rd November 7:00pm Worton Village Hall.</p>				
	<p>Key Messages:</p> <p>-</p>				

Signed:

Date: